

Insight School of Oklahoma Board Meeting
November 11, 2021 5:00 pm

Location: Oklahoma Public School Resource Center (OPSRC)
309 NW 13th St, Suite 103
Oklahoma City, OK 73103

James Smith

12/8/21

Chris Pitts
12/8/21

I. Roll Call – Meeting called to order 5:30pm.

Board Members: James Smith, President; Christy Prather-Skinner, Member; Cindy Friedemann, Clerk
Absent:

Other: Jennifer Wilkinson, ISOK Head of School; Chris Pitts, Operations Manager & Minutes Clerk; Dr. Rebecca Wilkinson, Statewide Virtual Charter School Board; Skyler Lusnia, Statewide Virtual Charter School Board; Conrad Michka, Stride/K12 OK Schools Finance Manager; William Johnston, Stride/K12 VP; Bill Hickman, Board Attorney; David Harp, Treasurer; Ashley Deskin, ISOK Teacher; Jay Jenkins, Independent Financial Auditor

II. Call to the public

None

III. Consideration and possible approval of minutes from the September 20, 2021 Insight School of Oklahoma Special Board Meeting

Cindy Friedemann made a motion to approve the minutes from the September 20, 2021 Insight School of Oklahoma Special Board Meeting. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

IV. Updates

a. Board President Update

James Smith discussed the opportunity to meet with legislators to discuss the needs of the school's at-risk, virtual population.

b. Treasurer Report

David Harp discussed the school budget. The board unanimously accepted the Treasurer's Report.

c. Head of School Update

i. Activity Fund Report

Jennifer Wilkinson shared the balance of the Activity Fund balance after recent deposits.

ii. Pcard Update

Jennifer Wilkinson shared the Pcard balance after recent expenses.

iii. School Update

Ashley Deskin, ISOK Senior English teacher, presented on a recent professional development attended by all staff. Staff benefitted from the time together and the diversity of the sessions offered.

Jennifer Wilkinson updated the board on the status of grant applications and upcoming opportunities.

James Smith and Jennifer Wilkinson recently participated in a state funding study on October 4 to advocate for Alternative Education and virtual schools. There will be future opportunities to discuss the impact of recent legislation with lawmakers.

Conrad Michka shared the FY22 Budget to Forecast numbers.

iv. ISOK Strategic Plan

ISOK Strategic Plan reviewed with highlights on how current efforts meet state and authorizer expectations.

v. Dropout Report

Jennifer Wilkinson presented the annual Drop-Out Report and Remediation Report to the board.

d. Board Member Comments

None

V. Business

a. Consent Docket

- i. Discussion and possible action regarding FY22 purchase orders # 144-173**
- ii. Discussion and possible action regarding change order 2021-11-53**
- iii. Discussion and possible action regarding change order 2021-11-72**
- iv. Discussion and possible action regarding change order 2021-11-6**
- v. Discussion and possible action regarding change order 2021-11-13**
- vi. Discussion and possible action regarding payment of FY21 Stride K12 invoices, pending availability of funds**

Action: Cindy Friedemann made a motion to approve the entire consent docket. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

b. Discussion and possible action regarding the PowerSchool training and invoice

Discussion: PowerSchool, being unable to evenly split the invoiced amount of \$8,000 for training shared between Insight School of Oklahoma and Oklahoma Virtual Charter School, added OVCA to the invoice description line to represent the shared responsibility.

Action: Cindy Friedemann made a motion to approve the PowerSchool training invoice for \$4,000 to cover ISOK's responsibility, with the remaining balance to be paid by OVCA. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

c. Discussion and possible action regarding Cindy Friedman, board member acceptance as secretary

Action: Christy Prather-Skinner made a motion to approve Cindy Friedman, board member acceptance as secretary. James Smith seconded the motion. The motion passed unanimously.

d. Consideration and possible action regarding Student Parent Handbook updates

Action: Christy Prather-Skinner made a motion to approve the Student Parent Handbook updates. Cindy Friedemann seconded the motion. The motion passed unanimously.

e. Consideration and possible action regarding ISOK Board Policy: 3120 Title IX Grievance Policy and Procedures

Action: Cindy Friedemann made a motion to approve the ISOK Board Policy: 3120 Title IX Grievance Policy and Procedures. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

f. Consideration and possible action regarding ISOK Board Policy: 3250 Anti-Discrimination

Action: Cindy Friedemann made a motion to approve the ISOK Board Policy: 3250 Anti-Discrimination. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

g. Consideration and possible action regarding 2022 board meeting dates, times, and locations

Action: Christy Prather-Skinner made a motion to approve the 2022 board meeting dates, times, and locations. Cindy Friedemann seconded the motion. The motion passed unanimously.

h. External Auditor's Presentation on FY 2020 – 2021 Annual Financial Audit

Discussion: Jay Jenkins reviewed the finding of the independent financial audit.

i. Consideration and possible action regarding FY 2020 – 2021 Annual Financial Audit

Action: Cindy Friedemann made a motion to approve the FY 2020 – 2021 Annual Financial Audit. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

VI. New Business

Discussion: Jennifer Wilkinson discussed the January 1 implementation of the Open-Transfer Law component of HB2905, which calls for a special board meeting to review and approve policy changes on December 8 at the OPSRC 5:30pm.

VII. Adjourn

Christy Prather-Skinner made a motion to adjourn the meeting at 6:34pm. Cindy Friedemann seconded the motion. The motion passed unanimously.



SECTION III: STUDENT POLICY 3000

Application/Enrollment/Lottery Policy

Formatted: Footer distance from edge: 0.69"

Insight School of Oklahoma, Inc. ("ISOK") is an open-enrollment public charter school. Therefore, it is open to all eligible students subject to any capacity limits allowed by law, and ISOK does not discriminate in its admissions policies or practices on the basis of race, color, national origin, creed, sex, ethnicity, sexual orientation, mental or physical disability, age, religion, ancestry, income level, disability, aptitude, academic or athletic performance, or proficiency in the English language.

Students in kindergarten-sixth through twelfth grade participating in ISOK must reside in Oklahoma and meet the age requirements in order to be eligible to enroll in ISOK. In the event ISOK shall have any capacity limitations, which may include program limits, class size limits, grade level limits, or building limits, the policy of the Board of Education for ISOK ("Board") is to give admission and enrollment preferences in the following order: (1) a student that is currently enrolled in the school; (2) the sibling of a child currently enrolled in the school; (3) a child of a person, or the spouse of a person that is employed by or contracted with the school to provide educational services; and (4) a child of an active member of the Board, or grandchild of an active member of the Board.

If, at any time, the number of eligible students applying for admission exceeds the capacity of the school, the Board directs the Head of School to conduct a lottery, which shall be held within the grade level that is oversubscribed, to select the student(s) that may be admitted to the school.

Enrollment and admission decision will be based on school capacity limitations, class/grade capacity limitations, program availability, and/or education needs of the student.

The Head of School will set deadline(s) for applications for admission. The Board authorizes the Head of School to receive, review and consider applications for admission. The Board authorizes the Head of School to notify parents/students of the approval or denial of their application.

The Board adopts the following general timetable for applications and enrollment, and authorizes the Head of School to set specific dates, deadlines and forms to complete the application/enrollment/lottery process, and the transfer application process pursuant to the Board's Open Transfer Policy.

Feb	Re-registration / re-enrollment for currently enrolled students
March	Application and pre-enrollment window opens
April	Pre-enrollment closes
April	Lottery (as necessary)
April/May	Parents notified

Formatted Table

Source: ISOK Board Policy adoption 5/1/2014

Revised 5/26/2016

Revised 9/19/2017

Revised 12/8/2021

Formatted: Space After: 0 pt

Formatted: Space After: 0 pt