

4/27/22
James Smith
Chris Pitts
David Harp
4/27/22

Minutes 2-10-2022
Insight School of Oklahoma Board Meeting
February 10, 2022 5:30 pm
Location: Oklahoma Public School Resource Center (OPSRC)
309 NW 13th St., Ste. 103, Oklahoma City, OK 73103

I. Roll Call

Board Members: James Smith, President; Christy Prather-Skinner, Member; Cindy Friedemann, Clerk

Absent:

Other: Jennifer Wilkinson, ISOK Head of School; Chris Pitts, Operations Manager & Minutes Clerk; Skyler Lusnia, Statewide Virtual Charter School Board; Conrad Michka, Stride/K12 OK Schools Finance Manager; William Johnston, Stride/K12 VP; Bill Hickman, Board Attorney; David Harp, Treasurer; Terri Thomas, OPSRC Director of Legal Services

II. Call to the public

None

III. Consideration and possible approval of minutes from the December 8, 2021 ISOK Special Board Meeting

Action: Christy Prather-Skinner made a motion to approve the minutes from the December 8, 2021 ISOK Special Board Meeting. Cindy Friedemann seconded the motion. The motion passed unanimously.

IV. Updates

a. Board President Update

None

b. Treasurer Update

David Harp discussed the penalty recently levied by the Oklahoma Department of Education for reportedly exceeding the limit on administrative costs. The school budget was reviewed.

c. Head of School

i. Activity Fund Report

Jennifer Wilkinson shared the balance of the Activity Fund balance after recent deposits.

ii. School Update

Jennifer Wilkinson shared the school updates, including new graduation guidance from the Office of Assessments, school year 2022-2023 Re-Registration progress, benchmark testing growth metrics, a new ISOK High School graduation pathway, recent staff professional development, concurrent enrollment participation, and grant opportunities.

iii. P-card Update

Jennifer Wilkinson shared the Pcard balance after recent expenses.

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iv. Strategic Plan

Jennifer Wilkinson shared adjustments and goals added to the Strategic Plan.

v. Board Member Conflict of Interest form

Members received and signed their Conflict of Interest disclosure statements.

d. Board Member Comments

None

e. Board Member Training – Terri Thomas from the OK Public Resource Center on ethics and open meetings

Terri Thomas provided board training on Ethics and the Open Meetings Act.

V. Business

a. Consent Docket

i. Discussion and possible action regarding FY 22 purchase orders # 1-9 (Activity Fund)

ii. Discussion and possible action regarding FY 22 purchase orders # 174-208

iii. Discussion and possible action regarding change orders: (2022-60-2) (2022-11-1) (2022-11-6) (2022-11-13) (2022-11-34) (2022-11-51) (2022-11-53) (2022-11-65) (2022-11-66) (2022-11-72) (2022-11-73) (2022-11-80) (2022-11-81) (2022-11-86, 11/9/21) (2022-11-86, 12/3/21) (2022-11-88) (2022-11-92) (2022-11-104) (2022-11-106) (2022-11-107) (2022-11-119) (2022-11-120)

iv. Discussion and possible action regarding payment of FY 22 K12 invoices, pending availability of funds

Action: Christy Prather-Skinner made a motion to approve the entire consent docket. Cindy Friedemann seconded the motion. The motion passed unanimously.

b. Consideration and possible action regarding the revision to FY 22 budget

Discussion: Motion tabled

Action: Christy Prather-Skinner made a motion to table the revision to FY 22 budget until the April board meeting. Cindy Friedemann seconded the motion. The motion passed unanimously.

c. Consideration and possible action regarding the Contract for Financial Audit of Public Schools the 2022-2023 School Year

Discussion: Contract is for audit services performed in fiscal year 2022-2023 for school year 2021-2022

Action: Cindy Friedemann made a motion to approve the Contract for Financial Audit of Public Schools the 2022-2023 School Year. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

d. Consideration and possible action regarding quarterly enrollment capacities for each grade level

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Discussion: Motion to approve to be effective April 1, 2022.

Action: Christy Prather-Skinner made a motion to approve the quarterly enrollment capacities for each grade level effective April 1, 2022. Cindy Friedemann seconded the motion. The motion passed unanimously.

e. Consideration and possible action regarding ISOK Board Policy 3040: Self-Administration of Prescribed Medication

Action: Cindy Friedemann made a motion to approve the ISOK Board Policy 3040: Self-Administration of Prescribed Medication. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

f. Consideration and possible action regarding in-person May 2022 graduation

Discussion: The board discussed setting the visitor limit at 50% venue capacity, to be revisited at next board meeting for possible reconsideration.

Action: Christy Prather-Skinner made a motion to approve the in-person May 2022 graduation. Cindy Friedemann seconded the motion. The motion passed unanimously.

g. Consideration and possible action regarding school calendar for school year 2022-2023

Action: Cindy Friedemann made a motion to approve the school calendar for school year 2022-2023. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

VI. New Business
None

VII. Adjourn

Christy Prather-Skinner made a motion to adjourn the meeting at 7:46pm. Cindy Friedemann seconded the motion. The motion passed unanimously.