

**Insight School of Oklahoma Special Board Meeting
May 7, 2020 5:30 pm**

1156 S. Douglas Blvd. Midwest City, OK 73130

No board members will be present at the physical site.

Pursuant to SB661, this meeting will be conducted via Zoom videoconferencing.

Location-Videoconference, Teleconference if not on camera: <https://zoom.us/j/91887715349>

ZOOM Meeting ID: 918-8771-5349

Board members present at remote locations will be:

James Smith, via Zoom videoconference

Dr. Leo Presley, via Zoom videoconference

Kelly Barnes, via Zoom videoconference

Lee Maples, via Zoom videoconference

Christy Prather-Skinner, via Zoom Videoconference

Access to the board agenda and documents can be accessed at the following location:

https://www.isokvirtual.net/apps/pages/index.jsp?uREC_ID=1539251&type=d&pREC_ID=1669035

If the audio or video connection is disrupted, the meeting will temporarily pause for 15 minutes. After 15 minutes, the meeting will reconvene. If that is not possible, the meeting will end and an announcement about a rescheduled meeting will be posted on the school website.

I. Roll Call

Board Members: James Smith, President; Dr. Leo Presley, Vice President; Christy Prather-Skinner, Member; Kelly Barnes, Clerk

Absent: Lee Maples, Member

Other: Jennifer Wilkinson, ISOK Head of School; Michelle Scionti, State Director of Shared Services; Chris Pitts, Operations Manager & Minutes Clerk; Bill Hickman, Board Attorney; David Harp, Treasurer, Steve Huff, Public; Karl Safe, ISOK HS Principal; Carrie Smith, ISOK MS Principal; Sheryl Tatum, K12 Senior Director of Academic Policy and Research; Jason Harrison, ISOK MS Teacher; Linda Ghali, ISOK Teacher; Ashley Deskin, ISOK Teacher; Yung Chih Chi, K12 Finance; William Johnston, K12 VP

II. Call to the public

None

III. Consideration and possible approval of minutes from the February 13, 2020 Insight School of Oklahoma Board Meeting

Action: Dr. Leo Presley made a motion to approve the minutes of the February 13, 2020 Board Meeting as presented. Kelly Barnes seconded the motion. The motion passed unanimously.

IV. Training/Updates

a. Board President Updates

Discussion: None

b. Treasurer Update

Discussion: David Harp reviewed the budget.

c. Head of School

i. Activity Fund Report

Discussion: Jennifer Wilkinson shared recent activity fund expenditures.

ii. School Updates

a. Teacher Awards

Discussion: Jason Harrison is the ISOK HS Teacher of the Year. Jason shared that he is excited about the direction of the school this year and he looks forward to the future. Linda Ghali is the ISOK Special Education Teacher of the Year. This is her second year and she is glad to be here. Ashley Deskin is the ISOK New Teacher of the Year. She works closely with seniors, which has been a unique challenge this year due to the COVID-19 closures.

Carrie Smith shared that ISOK MS Re-Registration progress and her road trip to visit her teachers for Teacher Appreciation Week.

Karl Safe shared that HS has 125 graduates ready for next weekend. SEL activities for their students are focused on helping them get through the COVID-19 pandemic. Curriculum will shift next week to focus on job preparedness, with career education leading to a mock job fair offering interview practice.

Jennifer Wilkinson discussed the R.I.O.T. (Relief in Our Team) program and partnership with Express Personnel to end the school year with career-readiness and SEL activities. School will end on the previously set date of May 21st. Virtual graduation will take place on May 16th.

V. Business

a. Consent Docket:

i. Discussion and possible action regarding FY 20 Purchase Orders # 188-211

ii. Discussion and possible action regarding FY 20 change order 2020-11-9

iii. Discussion and possible action regarding FY 20 change order 2020-11-21

- iv. **Discussion and possible action regarding FY 20 change order 2020-11-34**
- v. **Discussion and possible action regarding FY 20 change order 2020-11-35**
- vi. **Discussion and possible action regarding FY 20 change order 2020-11-96**
- vii. **Discussion and possible action regarding FY 20 change order 2020-11-121**
- viii. **Discussion and possible action regarding FY 20 change order 2020-11-122**
- ix. **Discussion and possible action regarding payment of K12 FY20 invoices, pending availability of funds**
- x. **Discussion and possible action regarding FY 21 Municipal Accounting Systems Contract**
- xi. **Discussion and possible action regarding FY 21 Temporary Appropriations**
Action: Dr. Leo Presley made a motion to approve the FY 21 Temporary Appropriations. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

b. Discussion and possible action regarding SY 2020-2021 Graduation Ceremony Date
Action: Dr. Leo Presley made a motion to approve the SY 2020-2021 Graduation Ceremony Date of May 22nd. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

c. Discussion and possible action regarding FY 21 Initial Budget
Action: Dr. Leo Presley made a motion to approve the FY 21 Initial Budget. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

d. Discussion and possible action regarding revision to ISOK Board Policy 5080: Treasury Policy and Procedures
Action: Christy Prather-Skinner made a motion to approve the revision to ISOK Board Policy 5080: Treasury Policy and Procedures. Dr. Leo Presley seconded the motion. The motion passed unanimously.

e. Discussion and possible action regarding adopting ISOK Board Policy 5090: Purchasing Card Policy and Agreement
Action: Christy Prather-Skinner made a motion to approve the adoption of ISOK Board Policy 5090: Purchasing Card Policy and Agreement. Kelly Barnes seconded the motion. The motion passed unanimously.

f. Discussion and possible action regarding revision to ISOK Board Policy 4030: Sexual Abuse of Minors Policy
Discussion: James Smith requested an amendment to revise the policy title to "Sexual Abuse of Students Policy" and to define "student."
Action: Dr. Leo Presley made a motion to approve the revision to ISOK Board Policy 4030: Sexual Abuse of Minors Policy with amendment of title and definition of "student." Christy Prather-Skinner seconded the motion. The motion passed unanimously.

g. Discussion regarding resource titled: Safeguarding Our Schools From Sexual Predators: What Independent School Heads and Trustees Should Ask

h. Discussion and possible action regarding Solution Tree RTI Professional Development Quote

Action: Dr. Leo Presley made a motion to approve the Solution Tree RTI Professional Development Quote. Christy Prather-Skinner seconded the motion. The motion passed unanimously.

VI. Adjourn

Action: Dr. Leo Presley made a motion to adjourn the meeting at 6:51pm. Kelly Barnes seconded the motion. The motion passed unanimously.