

Cynthia Frieden 3/14/24

Carole Kelley 3/14/24

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING

Thursday, February 8, 2024 | 5:30 PM

**LOCATION: Oklahoma Public School Resource
Center (OPSRC)
309 NW 13th St., Ste. 103,
Oklahoma City, OK 73103**

I. Roll Call

Board Members: Cindy Friedemann, Board President, Member; Carole Kelley, Vice President, Member; Jennifer Stevenson, Member;

Absent: James Smith, Secretary, Member; Melissa Snipes, Member

Other: Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Bill Hickman, Board Attorney; Katrina Mohamed; Stride Portfolio Vice President, via zoom; Conrad Michka, Stride OK Schools Finance Manager, via zoom; Brett Robinson, Lobbyist; Skyler Lusnia, Statewide Virtual Charter School Board; Rhonda Bellah, Board Encumbrance Clerk, via zoom

II. Call to the public

None

III. Consideration and possible approval of minutes from the January, 11, 2024 Insight School of Oklahoma Board Meeting

Action: Carole Kelley made a motion to approve the minutes from the January, 11, 2024 Insight School of Oklahoma Board Meeting. Jennifer Stevenson seconded the motion. The motion passed unanimously.

IV. Updates

a. Board President Updates

b. Treasurer Update: January 2024 – David Harp gave his updates

c. Executive Director Updates – Jennifer Wilkinson gave her updates

i. Activity Fund Report: January 2024

ii. School Updates

a. Legislative Update – Brett Robinson gave his updates

b. Capitol Day – February 21, 2024

iii. P-Card Update: January 2024

d. Board Member Comments

V. Business

a. Consent Docket:

i. Discussion and possible action regarding FY24 Activity Fund purchase orders #

ii. Discussion and possible action regarding FY24 Purchase Orders # 176-179

iii. Discussion and possible action regarding change orders: PO32, PO53, PO148, PO150, PO151, PO155, PO163

iv. Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds

Action: Carole Kelley made a motion to approve the Consent Docket items a. ii., a. iii., and a. iv. Jennifer Stevenson seconded the motion. The motion passed unanimously.

b. Consideration and possible action regarding the FY24 budget

Action: Conrad Michka, Stride OK Schools Finance Manager gave a presentation to the board on the FY24 budget. The board took no action on this item.

Discussion: The board discussed the FY24 budget with Conrad Michka, David Harp, and Skyler Lusnia.

c. Consideration and possible action regarding the acceptance of signatures for updating the bank accounts

Action: Jennifer Stevenson made a motion to approve the acceptance of signatures for updating the Bank of Oklahoma accounts for Jennifer Wilkinson, Cindy Friedemann, James Smith, David Harp, and Lewis Starkey. Carole Kelley seconded the motion. The motion passed unanimously.

d. Consideration and possible action regarding the acceptance of a contract for ISOK Encumbrance Clerk services with Rhonda Bellah

Action: Jennifer Stevenson made a motion to approve the change to the contract for ISOK Encumbrance Clerk services with Rhonda Bellah. Carole Kelley seconded the motion. The motion passed unanimously.

e. Consideration and possible action regarding change to the school calendar for school year 2024-2025

Action: Carole Kelley made a motion to approve the change to ISOK District school calendars for school year 2024-2025. Jennifer Stevenson seconded the motion. The motion passed unanimously.

f. Consideration and possible action regarding acceptance of Back-to-School PD venue contract

Action: Carole Kelley made a motion to approve the Hilton Garden Inn contract for Back-to-School professional development. Jennifer Stevenson seconded the motion. The motion passed unanimously.

g. Consideration and possible action regarding acceptance of the ISOK testing plan for FY24

Action: Jennifer Stevenson made a motion to approve the ISOK testing plan and contracts for testing venues presented for FY24. Carole Kelley seconded the motion. The motion passed unanimously.

h. Consideration and possible action regarding acceptance of the ISOK graduation plan for FY24

Action: Jennifer Stevenson made a motion to approve the ISOK graduation plan and venue contract for FY24. Carole Kelley seconded the motion. The motion passed unanimously.

VI. New Business

VII. Adjourn

Action: Carole Kelley made a motion to adjourn the meeting at 6:38pm. Jennifer Stevenson seconded the motion. The motion passed unanimously.