

# Board Approved 4.13.2023

## INSIGHT SCHOOL OF OKLAHOMA REGULAR BOARD MEETING

Thursday, February 9, 2023 | 5:30 PM

### LOCATION:

Oklahoma Public School Resource Center (OPSRC)  
309 NW 13<sup>th</sup> St, Ste. 103, Oklahoma City, OK 73103

*C. Friedemann*  
4/13/23

*Lu C. Hickey*  
4/13/23

### I. Roll Call

**Board Members:** James Smith, Board President, Member; David Thoming, Member

**Absent:** Cindy Friedemann, Member;

**Other:** Jennifer Wilkinson, Executive Director; Skyler Lusnia, Statewide Virtual Charter School Board; Bill Hickman, Board Attorney; David Harp, Treasurer; Lewis Starkey, Operations Manager and Minutes Clerk; Katrina Mohammed, Stride Portfolio Vice President, via zoom; Conrad Michka, Stride OK Schools Finance Manager via zoom; Jennifer Sanchez, Stride Product Marketer via zoom; Roger Welch, Stride Marketing Director via zoom

### II. Call to the public

None

### III. Consideration and possible approval of minutes from the November 10, 2022 Insight School of Oklahoma Board Meeting

**Action:** David Thoming made a motion to approve the minutes from the November 10, 2022 Insight School of Oklahoma Board Meeting. James Smith seconded the motion. The motion passed unanimously.

### IV. Updates

- a. **Board President Updates** – James Smith had no updates to share
- b. **Treasurer Update: November 2022 - January 2023** – David Harp gave his updates
- c. **Head of School** – Jennifer Wilkinson gave her updates

#### i. Activity Fund Report

##### a. November 2022 - January 2023

**Discussion:** James Smith asked the board to bring fund raising ideas to the next meeting

#### ii. School Updates – Jennifer Wilkinson gave her updates

##### a. Middle School Updates

##### b. High School Updates

##### c. State Testing

##### d. School Choice

##### e. Marketing – Katrina Mohamed introduced Jennifer Sanchez and Roger Welch from Stride Marketing

#### iii. Drop-Out Report

#### iv. P-card Update

#### v. Board Member Conflict of Interest Form

#### vi. Board Member Code of Ethics Form

- d. **Board Member Comments** – The board had no comments

### V. Business

#### a. Consent Docket:

- i. Discussion and possible action regarding FY23 Activity Fund purchase orders # 3-8
- ii. Discussion and possible action regarding FY 23 Purchase Orders # 162-180
- iii. Discussion and possible action regarding Activity Fund change orders: PO4

**iv. Discussion and possible action regarding change orders: PO10, PO13, PO14, PO24, PO163**

**v. Discussion and possible action regarding payment of FY 23 K12 invoices, pending availability of funds**

**Action:** David Thoming made a motion to approve the entire Consent Docket. James Smith seconded the motion. The motion passed unanimously.

**b. Consideration and possible action regarding the revision to the FY23 budget**

**Action:** No Action Taken

**c. Consideration and possible action regarding the Contract for Financial Audit of Public Schools for the 2022-2023 School Year**

**Action:** James Smith made a motion to approve the Contract for Financial Audit of Public Schools for the 2022-2023 School Year. David Thoming seconded the motion. The motion passed unanimously.

**d. Consideration and possible action regarding the Authorizer Charter School Renewal Application**

**Action:** David Thoming made a motion to approve Authorizer Charter School Renewal Application. James Smith seconded the motion. The motion passed unanimously.

**e. Consideration and possible action regarding Quarterly Enrollment Capacities for each grade level**

**Action:** David Thoming made a motion to approve the Quarterly Enrollment Capacities for each grade level. James Smith seconded the motion. The motion passed unanimously.

**f. Consideration and possible action regarding revisions to ISOK Board Policy 2010: Requirements for Graduation**

**Action:** David Thoming made a motion to approve the revisions to ISOK Board Policy 2010: Requirements for Graduation. James Smith seconded the motion. The motion passed unanimously.

**g. Consideration and possible action regarding new ISOK Board Policy 5120: Fixed Assets Accounting**

**Action:** David Thoming made a motion to approve the new ISOK Board Policy 5120: Fixed Assets Accounting as amended. James Smith seconded the motion. The motion passed unanimously.

**h. Consideration and possible action regarding revisions to ISOK Board Policy 3120: Title IX grievance Policy and Procedures**

**Action:** David Thoming made a motion to approve the revisions to ISOK Board Policy 3120: Title IX grievance Policy and Procedures. James Smith seconded the motion. The motion passed unanimously.

**i. Consideration and possible action regarding school calendar for school year 2023-2024**

**Action:** David Thoming made a motion to approve the school calendar for school year 2023-2024. James Smith seconded the motion. The motion passed unanimously.

**j. Consideration and possible action regarding possible new board member**

**Action:** The board chose to table this agenda item

**VI. New Business**

None

**VII. Adjourn**

**Action:** David Thoming made a motion to adjourn the meeting at 6:30pm. James Smith seconded the motion. The motion passed unanimously.

