

**INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING**

**Thursday, January 11, 2024 | 5:30 PM**

**LOCATION: Oklahoma Public School Resource**

**Center (OPSRC)**

**309 NW 13<sup>th</sup> St., Ste. 103,**

**Oklahoma City, OK 73103**

**I. Roll Call**

**Board Members:** Cindy Friedemann, Board President, Member; James Smith, Secretary, Member; Carole Kelley, Vice President, Member; Jennifer Stevenson, Member; Melissa Snipes, Member

**Absent:**

**Other:** Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Treasurer; Bill Hickman, Board Attorney; Katrina Mohamed; Stride Portfolio Vice President, via zoom; Conrad Michka, Stride OK Schools Finance Manager, via zoom; Jen Bohn, ISOK HS Graduation Coach via zoom;

**II. Call to the public**

None

**III. Consideration and possible approval of minutes from the November 20, 2023 Insight School of Oklahoma Special Board Meeting**

**Action:** James Smith made a motion to approve the minutes from the November 20, 2023 Insight School of Oklahoma Board Meeting as amended. Carole Kelley seconded the motion. The motion passed unanimously.

**IV. Updates**

**a. Board President Updates**

**b. Treasurer Update: December 2023** – David Harp gave his updates

**c. Executive Director Updates** – Jennifer Wilkinson gave her updates

**i. Activity Fund Report: December 2023**

**ii. School Updates**

**a. K12 Zone Presentation** – Jen Bohn gave a presentation to the Board

**b. United Educators Insurance Policy**

**c. Board Training Options**

**d. School Choice Events**

**iii. P-Card Update: December 2023**

**d. Board Member Comments**

**V. Business**

**a. Consent Docket:**

**i. Discussion and possible action regarding FY24 Activity Fund purchase orders # 4**

**ii. Discussion and possible action regarding FY24 Purchase Orders # 168-175**

**iii. Discussion and possible action regarding change orders: PO97, PO129, PO140, PO146, PO148, PO150, PO151**

**iv. Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds**

**Action:** Carole Kelley made a motion to approve the entire Consent Docket. Jennifer

Stevenson seconded the motion. The motion passed unanimously.

**b. Consideration and possible action regarding quarterly enrollment capacities for each grade level**

**Action:** James Smith made a motion to approve the quarterly enrollment capacities for each grade level. Carole Kelley seconded the motion. The motion passed unanimously.

**c. Consideration and possible action regarding new board ISOK Board Policy: 3370 Library and Media Resources Selection and Use**

**Action:** Carole Kelley made a motion to approve the new ISOK Board Policy: 3370 Library and Media Resources Selection and Use as amended. James Smith seconded the motion. The motion passed unanimously.

**d. Consideration and possible action regarding change to the school calendar for school year 2023-2024**

**Action:** Melissa Snipes made a motion to approve the change to the school calendar for school year 2023-2024. Carole Kelley seconded the motion. The motion passed unanimously.

**e. Consideration and possible action regarding ISOK testing plan for FY24**

**Action:** No action was taken on this item.

**f. Consideration and possible action regarding ISOK graduation plan for FY24**

**Action:** No action was taken on this item.

**VI. New Business**

James Smith asked for a board agenda item for the next board meeting concerning board training.

**VII. Adjourn**

**Action:** Carole Kelley made a motion to adjourn the meeting at 6:59pm. James Smith seconded the motion. The motion passed unanimously.