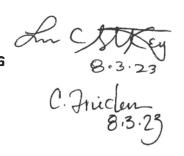
### Minutes 7-20-23

# INSIGHT SCHOOL OF OKLAHOMA SPECIAL BOARD MEETING Thursday, July 20, 2023 | 5:30 PM

LOCATION: Oklahoma Public School Resource
Center (OPSRC)
309 NW 13<sup>th</sup> St., Ste. 103,
Oklahoma City, OK 73103



#### I. Roll Call

**Board Members:** James Smith, Secretary, Member; Cindy Friedemann, Board President; Carole Kelley, Vice President, Member

**Absent:** 

Other: Jennifer Wilkinson, Executive Director; Bill Hickman, Board Attorney; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Treasurer; Katrina Mohamed; Stride Portfolio Vice President, via zoom; Rhonda Bellah, Encumbrance Clerk

II. Call to the public

None

III. Consideration and possible approval of minutes from the June 5, 2023 Insight School of Oklahoma Board Meeting

**Action:** James Smith made a motion to approve the minutes from the June 5, 2023 Insight School of Oklahoma Board Meeting. Cindy Friedemann seconded the motion. Carole Kelley abstained from the vote. The motion passed.

#### IV. Updates

- a. Board President Updates
- b. Treasurer Update: June 2023 David Harp gave his updates
- c. Executive Director Update Jennifer Wilkinson gave her updates
  - i. Activity Fund Report June 2023
  - ii. School Updates
    - a. Enrollment/Reregistration Updates
  - iii. P-Card Update: June 2023
- d. Board Member Comments

#### V. Business

- a. Consent Docket:
  - i. Discussion and possible action regarding FY23 Purchase Orders # 220-221
  - ii. Discussion and possible action regarding FY24 Purchase Orders # 1-52
  - Discussion and possible action regarding change orders: PO5, PO14, PO72, PO145, PO195
  - iv. Discussion and possible action regarding payment of FY23 K12 invoices, pending availability of funds
  - v. Consideration and possible acknowledgment of the K12 Employee Handbook updates
  - vi. Consideration and possible acknowledgement of the ISOK Student Handbook

Action: Carole Kelley made a motion to approve the entire Consent Docket, James

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Smith seconded the motion. The motion passed unanimously.

b. Consideration and possible action regarding acceptance of the resignation of David Thoming as board member

**Action:** Carole Kelley made a motion to approve the resignation of David Thoming as board member. James Smith seconded the motion. The motion passed unanimously.

c. Consideration and possible action regarding acceptance of Educational Product and Services Agreement with K12 3rd amendment

**Action:** Carole Kelley made a motion to accept the Educational Product and Services Agreement with K12 with 3rd amendment. James Smith seconded the motion. The motion passed unanimously.

d. Consideration and possible action regarding acceptance of a contract for ISOK Encumbrance Clerk Services with Rhonda Bellah

**Action:** James Smith made a motion to table the acceptance of the contract for ISOK Encumbrance Clerk Services with Rhonda Bellah. Carole Kelley seconded the motion. The motion passed unanimously. The Board has tabled this item.

e. Consideration and possible action regarding acceptance of lease with Douglas Development Corporation

**Action:** James Smith made a motion to accept the lease with Douglas Development Corporation. Carole Kelley seconded the motion. The motion passed unanimously.

f. Consideration and possible action regarding the 2023-2024 Temporary Appropriations

Action: The Board took no action on this item.

#### VI. New Business

None

#### VII. Adjourn

**Action:** James Smith made a motion to adjourn the meeting at 6:34pm. Carole Kelley seconded the motion. The motion passed unanimously.