

*Cynthia Frick*

*James Smith*  
7/20/2023

**INSIGHT SCHOOL OF OKLAHOMA REGULAR BOARD MEETING**  
**Monday, June 5, 2023 | 5:30 PM**  
**LOCATION: Oklahoma Public School Resource**  
**Center (OPSRC)**  
**309 NW 13<sup>th</sup> St., Ste. 103,**  
**Oklahoma City, OK 73103**

**I. Roll Call**

**Board Members:** James Smith, Board President, Member; Cindy Friedemann, Member

**Absent:** Carole Kelley, Member

**Other:** Jennifer Wilkinson, Executive Director; Bill Hickman, Board Attorney; Lewis Starkey, Operations Manager and Minutes Clerk; Skyler Lusnia, Statewide Virtual Charter School Board; Conrad Michka, Stride OK Schools Finance Manager via zoom; Brett Robinson, Lobbyist via zoom; Katrina Mohamed; Stride Portfolio Vice President, via zoom; Jennifer Sanchez, Stride Product Marketer via zoom

**II. Call to the public**

None

**III. Consideration and possible approval of minutes from the May 18, 2023 Insight School of Oklahoma Board Meeting**

**Action:** Cindy Friedemann made a motion to approve the minutes from the May 18, 2023 Insight School of Oklahoma Board Meeting. James Smith seconded the motion. The motion passed unanimously.

**IV. Updates**

**a. Board President Updates**

**b. Treasurer Update: April 2023** – Jennifer Wilkinson gave the Treasurer update

**c. Head of School** – Jennifer Wilkinson gave her updates

**i. Activity Fund Report – May 2023**

**ii. School Updates** – Jennifer Wilkinson gave her updates

**a. Marketing Update** – Jennifer Sanchez gave a presentation

**b. Legislative Update** – Brett Robinson gave his updates

**c. Enrollment/Reregistration Updates**

**d. Presentation of the Annual Remediation Report**

**iii. P-Card Update**

**d. Board Member Comments**

**V. Business**

**a. Consent Docket:**

**i. Discussion and possible action regarding FY23 Activity Fund purchase orders # 13**

**ii. Discussion and possible action regarding FY 23 Purchase Orders # 215-219**

**iii. Discussion and possible action regarding change orders: PO1, PO10, PO15, PO77, PO86, PO101, PO134, PO193, PO207, PO216**

**iv. Discussion and possible action regarding payment of FY23 K12 invoices, pending availability of funds**

**v. Consideration and possible action regarding approval of FY24 Contract with Nearpod**

**vi. Consideration and possible action regarding approval of FY24 Contract with**

EAS Consulting (Steve Huff) for consultation services

- vii. **Consideration and possible action regarding contract for PowerSchool for SIS/scheduler**
- viii. **Consideration and possible action regarding the annual approval of mathematics and science courses taken at Career Technology Centers in 2023-2024**
- ix. **Discussion on the ISOK Strategic Plan**
- x. **Consideration and possible action to authorize Head of School to update all board policies to new title of Executive Director**
- xi. **Consideration and possible action regarding the continue appointment of the following individuals to serve on the Local Gifted Advisory Committee for the 2023-2024 school year.**

Gifted Resource Coordinator-Phillip Przybylo  
ISOK HS- Jamie Stone  
ISOK MS – Andrea Molder  
OVCA High School – Pamela Dale  
OVCA Middle School – Brittany Joines  
OVCA elementary – Christina McBride  
Community Family Advisor – Sonia Gayton  
Counselor – Hailey Thomas  
Parent – Lori Cramton  
Community Member – Emily Keleher

**Action:** Cindy Friedemann made a motion to approve the entire Consent Docket. James Smith seconded the motion. The motion passed unanimously.

- b. **Consideration and possible action regarding quarterly enrollment capacities for each grade level**  
**Action:** Cindy Friedemann made a motion to approve the quarterly enrollment capacities for each grade level. James Smith seconded the motion. The motion passed unanimously.
- c. **Consideration and possible action regarding annual acceptance of Educational Product and Services Agreement with K12 and potential amendment**  
**Action:** Cindy Friedemann made a motion to accept the Educational Product and Services Agreement with K12 and all previous amendments. James Smith seconded the motion. The motion passed unanimously.
- d. **Consideration and possible action regarding annual acceptance of lease with Douglas Development Corporation**  
**Action:** Cindy Friedemann made a motion to approve the lease with Douglas Development Corporation. James Smith seconded the motion. The motion passed unanimously.
- e. **Consideration and possible action regarding update 2023-2024 school year board meeting dates, times, and locations**  
**Action:** The Board chose to table this item.
- f. **Consideration and possible approval of renewed 2-year term for James Smith expiring June 2025**

**Action:** Cindy Friedemann made a motion to approve the 2-year term expiring June 2025 for James Smith. James Smith seconded the motion. The motion passed unanimously.

**g. Consideration and possible approval of renewed 3-year term for Cindy Friedemann expiring June 2026**

**Action:** James Smith made a motion to approve the 3-year term expiring June 2026 for Cindy Friedemann. Cindy Friedemann seconded the motion. The motion passed unanimously.

**h. Consideration and possible approval of nominations and election of Board Officers**

**Action:** James Smith made a motion to approve the nominations and election of Board Officers. Cindy Friedemann seconded the motion. The motion passed unanimously.

**i. Discussion and possible action to convene into Executive Session pursuant to 25 OS §307(B)(4), Oklahoma Open Meeting Act, to engage in confidential communications between the public body and its attorney concerning the action to evaluate K12 Services/Stride if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to conduct the evaluation in the public interest.**

- i. Vote to Convene in Executive Session**
- ii. Vote to Acknowledge Return to Open Session**
- iii. Reading of Executive Session Minute**
- iv. Discussion and possible action regarding the matters discussed in Executive Session**

**Action:** Cindy Friedemann made a motion to convene into Executive Session. James Smith seconded the motion. The motion passed unanimously.

**Action:** James Smith made a motion to return to Open Session. Cindy Friedemann seconded the motion. The motion passed unanimously.

**Action:** Cindy Friedemann made a motion to approve the Education Service Provider evaluation. James Smith seconded the motion. The motion passed unanimously.

**Note:** In the Executive Session with the board members present and board attorney present no votes were cast and no actions were taken.

**VI. New Business**

None

**VII. Adjourn**

**Action:** James Smith made a motion to adjourn the meeting at 7:05pm. Cindy Friedemann seconded the motion. The motion passed unanimously.