

Travis Somers 6/13/24

*Jim C. Wilkey
6/13/24*

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING
Thursday, May 16, 2024 | 5:00 PM
LOCATION: Edmond's First Baptist Church
1300 E 33rd St.
Edmond, OK 73013

I. Roll Call

Board Members: Carole Kelley, Vice President, Member; Jennifer Stevenson, Member; James Smith, Secretary, Member; Melissa Snipes, Member

Absent: Cindy Friedemann, Board President

Other: Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; Katrina Mohamed; Stride Portfolio Vice President; Conrad Michka, Stride OK Schools Finance Manager, via zoom; Skyler Lusnia, Statewide Virtual Charter School Board, via zoom; JoAnn Johnson, Board Clerk

II. Call to the public

None

III. Consideration and possible approval of minutes from the April 11, 2024 Insight School of Oklahoma Board Meeting

Action: James Smith made a motion to approve the minutes from the April 11, 2024 Insight School of Oklahoma Board Meeting as amended. Jennifer Stevenson seconded the motion. The motion passed unanimously.

IV. Updates

a. Board President Updates

b. Treasurer Update: April 2024 – Jennifer Wilkinson gave the treasurer updates

c. Executive Director Updates – Jennifer Wilkinson gave her updates

i. Activity Fund Report: April 2024

ii. School Updates

a. End of Year

iii. P-Card Update: April 2024 – Jennifer Wilkinson gave her updates

d. Board Member Comments

V. Business

a. Consent Docket:

i. Discussion and possible action regarding FY24 Activity Fund purchase orders # 6-8

ii. Discussion and possible action regarding FY24 Purchase Orders # 215-223

iii. Discussion and possible action regarding change orders: PO142, PO100, PO109, PO131, PO57, PO62, PO124, PO128, PO167, PO201, PO167, PO141, PO138, PO127, PO108, 101, PO100, PO98, PO93, PO82, PO120, PO139, PO117, PO101, PO109, PO26, PO164, PO150, PO114, PO113, PO4

iv. Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds

v. Discussion and possible action regarding Solution Tree contract for FY25

vi. Discussion and possible action regarding Nearpod contract for FY25

vii. Discussion and possible action regarding Harp Educational Services contract for FY25

viii. Discussion and possible action regarding Oklahoma FAFSA Data Portal for FY25

Discussion: Jennifer Wilkinson reviewed the consent document items with the Board; Board discussed taking the Nearpod contract for FY25 out of the Consent Docket.

Action: James Smith made a motion to exclude the Nearpod contract for FY25 from the consent docket. Jennifer Stevenson seconded the motion. The motion passed unanimously.

Action: James Smith made a motion to approve the Consent Docket. Jennifer Stevenson seconded the motion. The motion passed unanimously.

b. Consideration and possible action regarding 2024-2025 Temporary Appropriations

Action: Jennifer Stevenson made a motion to approve the 2024-2025 temporary appropriations. Melissa Snipes seconded the motion. The motion passed unanimously.

c. Consideration and possible action regarding the acceptance of JoAnn Johnson ISOK Board Minutes clerk with Lewis Starkey as alternate

Action: Melissa Snipes made a motion to accept JoAnn Johnson as the ISOK Board Minutes Clerk with Lewis Starkey serving as alternate. Jennifer Stevenson seconded the motion. The motion passed unanimously.

d. Consideration and possible action regarding the acceptance of the FY25 ISOK Budget with Conrad Michka, Stride Finance Manager

Discussion: Conrad Michka gave the Board the FY25 ISOK Budget Update.

Action: James Smith made a motion to accept the FY25 ISOK Budget. Jennifer Stevenson seconded the motion. The motion passed unanimously.

e. Discussion and possible action regarding the Shared Services agreement with OVCA for 2024-2025 school year

Discussion: Jennifer Wilkinson went over the shared services agreement with OVCA with the Board.

Action: Jennifer Stevenson made a motion to approve the Shared Services agreement with OVCA for 2024-2025 school year. James Smith seconded the motion. The motion passed unanimously.

f. Consideration and possible action to appoint a nominating committee to prepare and recommend a slate of officers for 2024-2025 school year

Discussion: Jennifer Wilkinson went over the need to appoint a two person committee to prepare and recommend a slate of officers for 2024-2025 school year.

Action: Jennifer Stevenson made a motion to approve a nominating committee to prepare and recommend a slate of officers for 2024-2025 school year appointing Carole Kelley and Jennifer Stevenson to the committee. Melissa Snipes seconded the motion.

The motion passed unanimously.

g. Consideration and possible action regarding the July board meeting

Discussion: Jennifer Wilkinson asked the board if the July board meeting could be cancelled or adjusted due to planned absences by administration and board members.

Action: James Smith made a motion to cancel the July 2024 ISOK Board Meeting. Melissa Snipes seconded the motion. The motion passed unanimously.

VI. New Business

VII. Adjourn

Action: Melissa Snipes made a motion to adjourn the meeting at 5:55pm. James Smith seconded the motion. The motion passed unanimously.