

James Smith 6/5/23
Minutes 5.18.2023

INSIGHT SCHOOL OF OKLAHOMA REGULAR BOARD MEETING
Thursday, May 18, 2023 | 5:00 PM
LOCATION: FIRST BAPTIST CHURCH OF EDMOND
1300 E. 33RD ST., EDMOND, OK 73013

Leanne Starkey 6/5/2023

I. Roll Call

Board Members: James Smith, Board President, Member; Cindy Friedemann, Member; Carole Kelley, Member

Absent: David Thoming, Member

Other: Jennifer Wilkinson, Executive Director; Bill Hickman, Board Attorney; Lewis Starkey, Operations Manager and Minutes Clerk; Skyler Lusnia, Statewide Virtual Charter School Board; Elizabeth Britt, HS Principal; Ashley Fryer, MS Principal; Sarah Laird, Special Programs; Taylor Popham, HS Teacher of the Year; Dylan Hancock, MS Teacher of the Year via zoom; Conrad Michka, Stride OK Schools Finance Manager via zoom

II. Call to the public
None

III. Consideration and possible approval of minutes from the April 13, 2023 Insight School of Oklahoma Board Meeting

Action: Cindy Friedemann made a motion to approve the minutes from the April 13, 2023 Insight School of Oklahoma Board Meeting. James Smith seconded the motion. The motion passed unanimously.

IV. Updates

- a. **Board President Updates**
- b. **Treasurer Update: April 2023** – Jennifer Wilkinson gave the Treasurer update
- c. **Head of School** – Jennifer Wilkinson gave her updates
 - i. **Activity Fund Report – April 2023**
 - ii. **School Updates** – Jennifer Wilkinson gave her updates
 - a. **Marketing Update**
 - b. **State Testing**
 - c. **Alternative Education Evaluation Update**
 - d. **Accreditation FY23 Update**
 - e. **ISOK State Report Card Update**
 - f. **Enrollment/Reregistration Updates**
 - g. **Teacher of the Year Presentation**
 - iii. **P-Card Update**
- d. **Board Member Comments** – Comments noted in word doc

V. Business

- a. **Consent Docket:**
 - i. **Discussion and possible action regarding FY23 Activity Fund purchase orders # 11-12**
 - ii. **Discussion and possible action regarding FY 23 Purchase Orders # 199-214**
 - iii. **Discussion and possible action regarding change orders: PO7, PO50, PO95, PO101, PO164, PO183**
 - iv. **Discussion and possible action regarding payment of FY23 K12 invoices, pending availability of funds**

- v. **Consideration and possible action regarding approval of FY24 Contract with Harp Educational Services for treasurer services**
- vi. **Consideration and possible action regarding approval of FY24 Contract with Hickman Law Group for legal services**
- vii. **Consideration and possible action regarding approval of FY24 Contract with Gizmos**
- viii. **Consideration and possible action regarding approval of Contract with PowerSchool – Naviance, Attendance, PowerPack**
- ix. **Discussion and possible action regarding new ISOK Board Policy 3330: Student Mental Health Protocol**
- x. **Discussion and possible action regarding the ISOK Board Policy 5070: Travel**
- xi. **Discussion and possible action regarding the ISOK Board Policy 3340: Save Women’s Sports**
- xii. **Discussion and possible action regarding the ISOK Board Policy 6000: Open Records**
- xiii. **Discussion and possible action regarding new ISOK Board Policy 5060: Records Retention**
- xiv. **Discussion and possible action regarding the ISOK Board Policy 5000: Computer Equipment/Mobile Broadband Devices**
- xv. **Discussion and possible action regarding the ISOK Board Policy 5020: Information Technology**
- xvi. **Discussion and possible action regarding the ISOK Board Policy 3150: Student Data Access and Use**
- xvii. **Discussion and possible action regarding the ISOK Board Policy 3050: Student Conduct and Discipline**

Action: Carole Kelley made a motion to approve the entire Consent Docket as amended for grammar and indention. Cindy Friedemann seconded the motion. The motion passed unanimously.

- b. **Consideration and possible action regarding approval of the FY24 Budget with Stride**

Action: Cindy Friedemann made a motion to approve the FY24 Budget with Stride. Carole Kelley seconded the motion. The motion passed unanimously.

- c. **Consideration and possible acceptance regarding approval of the Oklahoma Statewide Virtual Charter Board Alternative Education Performance Framework – School Year 2021- 2022 presentation**

Action: Cindy Friedemann made a motion to accept the Oklahoma Statewide Virtual Charter Board Alternative Education Performance Framework – School Year 2021- 2022 presentation. Carole Kelley seconded the motion. The motion passed unanimously.

- d. **Discussion and possible action regarding the establishment of the governance committee and name a governance chair**

Action: Carole Kelley made a motion to approve the establishment of the governance committee and named a governance chair. Cindy Friedemann seconded the motion. The motion passed unanimously.

VI. New Business

None

VII. Adjourn

Action: Carole Kelley made a motion to adjourn the meeting at 6:32pm. Cindy Friedemann seconded the motion. The motion passed unanimously.

