

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING
Monday, November 20, 2023 | 6:00 PM
LOCATION: Insight School of Oklahoma office
1117 S. Douglas Blvd., Ste. E
Midwest City, OK 73130

Cynthia Freed
1/11/24
L. C. Stokes
1/11/2024

I. Roll Call

Board Members: Cindy Friedemann, Board President, Member; James Smith, Secretary, Member; Carole Kelley, Vice President, Member

Absent:

Other: Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Treasurer; Skyler Lusnia, Statewide Virtual Charter School Board, via zoom; Katrina Mohamed; Stride Portfolio Vice President, via zoom; Melissa Snipes, board applicant; Michael Kemper, third party financial auditors, via zoom; Conrad Michka, Stride OK Schools Finance Manager, via zoom

II. Call to the public

None

III. Consideration and possible approval of minutes from the September 14, 2023 Insight School of Oklahoma Special Board Meeting

Action: Carole Kelley made a motion to approve the minutes from the September 14, 2023 Insight School of Oklahoma Board Meeting as amended. James Smith seconded the motion. The motion passed unanimously.

IV. Updates

a. Board President Updates

b. Treasurer Update: July – November 2023 – David Harp gave his updates

c. Executive Director Updates – Jennifer Wilkinson gave her updates

i. Activity Fund Report: October - November 2023

ii. School Updates

a. Proposed Rule 210.35-29-2

b. Holiday for Hope

c. Oklahoma State Public Report Card

iii. P-Card Update: October 2023

d. Board Member Comments

V. Business

a. Consent Docket:

i. Discussion and possible action regarding FY24 Activity Fund purchase orders # 3

ii. Discussion and possible action regarding FY24 Purchase Orders # 149-167

iii. Discussion and possible action regarding change orders: PO1, PO1, PO2, PO7, PO17, PO24, PO33, PO52, PO62, PO62, PO127, PO131

iv. Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds

Action: James Smith made a motion to approve the entire Consent Docket. Carole Kelly seconded the motion. The motion passed unanimously.

b. Consideration and possible action regarding possible new board member: Jennifer Stevenson

Action: James Smith made a motion to approve the board application of Jennifer Stevenson. Carole Kelley seconded the motion. The motion passed unanimously.

c. Consideration and possible action regarding possible new board member: Melissa Snipes

Action: Carole Kelley made a motion to approve the board application of Melissa Snipes. James Smith seconded the motion. The motion passed unanimously.

d. External auditor's presentation on FY 2023 annual financial audit

Discussion: Michael Kemper reviewed the FY 2023 annual financial audit

e. Consideration and possible action regarding FY23 annual financial audit

Action: James Smith made a motion to accept the external auditor's presentation of FY 2023 annual financial audit. Carole Kelley seconded the motion. The motion passed unanimously.

VI. New Business

None

VII. Adjourn

Action: Melissa Snipes made a motion to adjourn the meeting at 6:40pm. Carole Kelley seconded the motion. The motion passed unanimously.