

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING
Thursday, June 13, 2024 | 5:30 PM
LOCATION: Oklahoma Public School Resource
Center (OPSRC)
309 NW 13th St., Ste. 103,
Oklahoma City, OK 73103

Carole Kelley
8/08/2024
Jim C. Starkey
8/8/24

I. Roll Call

Board Members: Jennifer Stevenson, Member; James Smith, Secretary, Member; Melissa Snipes, Member

Absent: Cindy Friedemann, Board President; Carole Kelley, Vice President, Member

Other: Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; Bill Hickman, Board Attorney; David Harp, Board Treasurer; Skyler Lusnia, Statewide Virtual Charter School Board

II. Call to the public

None

III. Consideration and possible approval of minutes from the May 16, 2024 Insight School of Oklahoma Board Meeting

Action: James Smith made a motion to approve the minutes from the May 16, 2024 Insight School of Oklahoma Board Meeting as amended. Melissa Snipes seconded the motion. The motion passed unanimously.

IV. Updates

a. Board President Updates

b. Treasurer Update: May 2024 – David Harp gave the treasurer updates

c. Executive Director Updates – Jennifer Wilkinson gave her updates

i. Activity Fund Report: May 2024

ii. School Updates

a. Re-registration Enrollment Numbers - Jennifer Wilkinson gave the re-registration numbers

b. Rotary Club of Oklahoma City

c. OSSBA – August 22-25, 2024

d. July Board Training – Jaycie Smith, SVCSB

Discussion: Open Meeting training will be given to the Board on July 11, 2024

iii. P-Card Update: May 2024 – Jennifer Wilkinson gave her updates

d. Board Member Comments

V. Business

a. Consent Docket:

i. Discussion and possible action regarding FY24 Activity Fund purchase orders # 9-10

ii. Discussion and possible action regarding FY24 Purchase Orders # 224-225

iii. Discussion and possible action regarding change orders:

iv. Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds

v. Discussion and possible action regarding Power School contract for FY25

- vi. Discussion and possible action regarding Adobe contract for FY25
- vii. Discussion and possible action regarding Nearpod contract for FY25
- viii. Consideration and possible action regarding the appointment of the following individuals to serve on the Local Gifted Advisory Committee for the 2024-2025 school year

Gifted Resource Coordinator – Phillip Przybylo

ISOK HS – Jamie Stone

ISOK MS – Andrea Molder

OVCA HS – Pamela Dale

OVCA MS – Brittany Joines

OVCA Elementary – Christina McBride

Community Family Advisor – Sonia Gayton

Counselor – Hailey Thomas

Parent – Lori Cramton

Community Member – Emily Keleher

- ix. Consideration and possible action regarding the annual approval of mathematics and science courses taken at the Career Technology Centers for FY25
- x. Consideration and possible annual acknowledgement of Stride K12 Employee Handbook
- xi. Consideration and possible action regarding the approval of the MS parent and student handbook 2024-2025
- xii. Consideration and possible action regarding the approval of the HS parent and student handbook 2024-2025

Discussion: Jennifer Wilkinson reviewed the consent document items with the Board

Action: James Smith made a motion to approve the entire Consent Docket. Jennifer Stevenson seconded the motion. The motion passed unanimously.

- b. Consideration and possible action regarding quarterly enrollment capacities for each grade level

Action: James Smith made a motion to approve the quarterly enrollment capacities for each grade level. Melissa Snipes seconded the motion. The motion passed unanimously.

- c. Consideration and possible action regarding the acceptance of Educational Product and Services Agreement with Stride K12

Discussion: Bill Hickman reviewed the Educational Product and Services Agreement with Stride K12 with the board.

Action: Melissa Snipes made a motion to accept the Educational Product and Services Agreement with Stride K12. James Smith seconded the motion. The motion passed unanimously.

- d. Consideration and possible action regarding the annual acceptance of lease with Douglas Development Corporation

Action: Jennifer Stevenson made a motion to approve the lease with Douglas Development Corporation. James Smith seconded the motion. The motion passed unanimously.

e. Consideration and possible action regarding FY25 insurance proposal

Action: Melissa Snipes made a motion to approve the FY25 insurance proposal. James Smith seconded the motion. The motion passed unanimously.

f. Discussion and possible approval of nominations and election of Board Officers

Discussion: Jennifer Stevenson gave the committee's nominations – Carole Kelley, Board President; Jennifer Stevenson – Board Vice President; James Smith - Secretary

Action: Melissa Snipes made a motion to approve the nominations and election of Board Officers. James Smith seconded the motion. The motion passed unanimously.

g. Discussion and possible action to convene into Executive Session pursuant to 25 OS §307(B)(4), Oklahoma Open Meeting Act, to engage in confidential communications between the public body and its attorney concerning the action to evaluate K12 Services/Stride if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to conduct the evaluation in the public interest.

i. Vote to Convene in Executive Session

ii. Vote to Acknowledge Return to Open Session

iii. Reading of Executive Session Minute

iv. Discussion and possible action regarding the matters discussed in Executive Session

Action: Jennifer Stevenson made a motion to convene into Executive Session. Melissa Snipes seconded the motion. The motion passed unanimously.

Action: Jennifer Stevenson made a motion to return to Open Session. Melissa Snipes seconded the motion. The motion passed unanimously.

Action: James Smith made a motion to approve the Education Service Provider evaluation. Melissa Snipes seconded the motion. The motion passed unanimously.

In the Executive Session, with the board members present and board attorney present, no votes were cast and no actions were taken.

VI. New Business

VII. Adjourn

Action: Melissa Snipes made a motion to adjourn the meeting at 6:48pm. James Smith seconded the motion. The motion passed unanimously.