

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING
Thursday, October 10, 2024 | 5:30 PM
LOCATION: Oklahoma Public School Resource
Center (OPSRC)
309 NW 13th St., Ste. 103,
Oklahoma City, OK 73103

Carole Kelley
11/14/2024

Laura C. Starkey
11/14/2024

I. Roll Call

Board Members: James Smith, Secretary, Member; Jennifer Stevenson, Board Vice President, Member; Melissa Snipes, Member

Absent: Carole Kelley, Board President, Member; Cindy Friedemann, Member

Other: Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Katrina Mohamed; Stride Portfolio Vice President via zoom; Conrad Michka; Stride OK Schools Finance Manager, via zoom

II. Call to the public

None

III. Consideration and possible approval of minutes from the September 12, 2024 Insight School of Oklahoma Board Meeting

Action: James Smith made a motion to approve the minutes from the September 12, 2024 Insight School of Oklahoma Board Meeting. Melissa Snipes seconded the motion. The motion passed unanimously.

IV. Updates

a. **Board President Updates – No Updates**

b. **Treasurer Update: September 2024 – David Harp gave the treasurer updates**

c. **Executive Director Updates – Jennifer Wilkinson gave her updates**

i. **Activity Fund Report: September 2024**

ii. **School Updates**

a. **Panda Express Fundraiser**

b. **Insight Team Transitions**

c. **Presentation of Dropout and Remediation Reports**

iii. **P-Card Update: September 2024 – Jennifer Wilkinson gave her updates**

d. **Board Member Comments**

V. Business

a. **Consent Docket:**

i. **Discussion and possible action regarding FY25 Activity Fund purchase orders #**

ii. **Discussion and possible action regarding FY25 Purchase Orders # 144-149**

iii. **Discussion and possible action regarding FY24 change orders:**

iv. **Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds**

v. **Discussion and possible action regarding approval of Embassy Suites by Hilton Norman Hotel and Conference Center**

vi. **Discussion and possible action regarding approval of First Baptist Church of Edmond Facilities Use Agreement**

vii. **Discussion and possible action regarding approval of update FY25 Insight**

School of Oklahoma calendar
viii. Discussion and possible action regarding ISOK Activity Fund Subaccounts

Discussion: Jennifer Wilkinson reviewed the consent document items with the Board and announced that Consent Docket item a. iv. had a Scribner error and should be FY25 instead of FY24.

Action: James Smith made a motion to amend Consent Document a. iv. to FY25. Melissa Snipes seconded the motion. The motion passed unanimously.

Action: Melissa Snipes made a motion to approve the entire Consent Docket as amended. James Smith seconded the motion. The motion passed unanimously.

b. Consideration and possible action regarding approval of Student Policy 3390: Cardiac Arrest Prevention and ISOK crisis plan

Action: Melissa Snipes made a motion to approve Student Policy 3390: Cardiac Arrest Prevention and ISOK crisis plan. James Smith seconded the motion. The motion passed unanimously.

c. Consideration and possible action regarding approval of Student Policy 3380: Voluntary Prayer

Discussion: Board Attorney Bill Hickman went over the policy with the Board.

Action: Melissa Snipes made a motion to approve Student Policy 3380: Voluntary Prayer. James Smith seconded the motion. The motion passed unanimously.

d. Consideration and possible action regarding approval of Student Policy 3420: American Flag and Pledge of Allegiance

Discussion: Board Attorney Bill Hickman went over the policy with the Board.

Action: James Smith made a motion to approve Student Policy 3420: American Flag and Pledge of Allegiance. Melissa Snipes seconded the motion. The motion passed unanimously.

e. Consideration and possible action regarding approval of Student Policy 3410: Communication Devices

Discussion: Board Attorney Bill Hickman went over the policy with the Board.

Action: Melissa Snipes made a motion to approve Student Policy 3410: Communication Devices. James Smith seconded the motion. The motion passed unanimously.

f. Consideration and possible action regarding approval of ISOK FY25 Budget to Forecast

Discussion: Conrad Michka went over the FY25 Budget with the Board.

Action: Melissa Snipes made a motion to approve the ISOK FY25 Budget to Forecast. James Smith seconded the motion. The motion passed unanimously.

g. Consideration and possible action regarding 2025 board meeting dates, times, and locations

Action: Melissa Snipes made a motion to approve the 2025 board meeting dates, times, and locations. James Smith seconded the motion. The motion passed unanimously.

h. Board training provided by Bill Hickman, board attorney; Topic: Board roles and responsibilities and ethics

Discussion: Board Attorney Bill Hickman went over the training with the Board.

Action: No action was taken on this item

VI. New Business

VII. Adjourn

Action: Cindy Friedemann made a motion to adjourn the meeting at 6:24pm. James Smith seconded the motion. The motion passed unanimously.