

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING  
Thursday, February 13, 2025 | 5:30 PM  
LOCATION: Oklahoma Public School Resource  
Center (OPSRC)  
309 NW 13<sup>th</sup> St., Ste. 103,  
Oklahoma City, OK 73103

Jul  
3/13/25  
L. C. Starkey  
3/13/25

**I. Roll Call**

**Board Members:** James Smith, Secretary, Member; Carole Kelley, Board President, Member; Cindy Friedemann, Member

**Absent:** Jennifer Stevenson, Board Vice President, Member; Melissa Snipes, Member

**Other:** Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Conrad Michka; Stride OK Schools Finance Manager, via zoom; Bill Hickman, Board Attorney; Brett Robinson, Lobbyist; Sasha Teel, Lobbyist; Katrina Mohamed, K12 Vice President, via zoom

**II. Call to the public**

None

**III. Consideration and possible approval of minutes from January 23, 2025 Insight School of Oklahoma Board Meeting**

**Action:** James Smith made a motion to approve the minutes from the January 23, 2025 Insight School of Oklahoma Board Meeting. Carole Kelley seconded the motion. The motion passed unanimously.

**IV. Updates**

- a. **Board President Updates** – Carole Kelley gave her updates
- b. **Treasurer Update: January 2025** – David Harp gave the treasurer updates
- c. **Executive Director Updates** – Jennifer Wilkinson gave her updates
  - i. **Activity Fund Report: January 2025**
  - ii. **School Updates** – Jennifer Wilkinson gave her updates
    - a. **Fundraisers**
    - b. **Legislative Update** – Brett Robinson & Sasha Teel
    - c. **Capitol Day – February 19, 2025**
  - iii. **P-Card Update: January 2025** – Jennifer Wilkinson gave her updates
- d. **Board Member Comments**

**V. Business**

- a. **Consent Docket:**
  - i. **Discussion and possible action regarding FY25 Activity Fund purchase orders # 5**
  - ii. **Discussion and possible action regarding FY25 Purchase Orders # 160-166**
  - iii. **Discussion and possible action regarding FY24 change orders: PO16, PO44, PO44, PO45, PO152, PO159**
  - iv. **Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds**

**Discussion:** Jennifer Wilkinson reviewed the consent document items with the Board

**Action:** Cindy Friedemann made a motion to approve the entire Consent Docket.



James Smith seconded the motion. The motion passed unanimously.

**b. Consideration and possible action regarding approval of the quarterly enrollment capacities for each grade level**

**Action:** Cindy Friedemann made a motion to approve the quarterly enrollment capacities for each grade level. James Smith seconded the motion. The motion passed unanimously.

**c. Discussion of the ISOK FY25 Budget to Forecast**

**Discussion:** Conrad Mitchka discussed the ISOK FY25 Budget to Forecast with the Board

**Action:** The Board took no action on this item.

**d. Consideration and possible action regarding the approval of the ISOK testing plan for FY25**

**Discussion:** Jennifer Wilkinson discussed the ISOK testing plan for FY25

**Action:** James Smith made a motion to approve the ISOK testing plan for FY25 as amended authorizing Head of School to add more sites or make changes as necessary. Cindy Friedemann seconded the motion. The motion passed unanimously.

**e. Consideration and possible action regarding the approval of the ISOK graduation plan for FY25**

**Action:** Cindy Friedemann made a motion to approve the ISOK graduation plan for FY25. James Smith seconded the motion. The motion passed unanimously.

**VI. New Business**

**VII. Adjourn**

**Action:** Cindy Friedemann made a motion to adjourn the meeting at 6:55pm. James Smith seconded the motion. The motion passed unanimously.

