

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING  
Thursday, January 23, 2025 | 5:30 PM  
LOCATION: Oklahoma Public School Resource  
Center (OPSRC)  
309 NW 13<sup>th</sup> St., Ste. 103,  
Oklahoma City, OK 73103

Carole Kelley  
2-13-2025

Lu Otley  
2-13-2025

I. Roll Call

**Board Members:** James Smith, Secretary, Member; Jennifer Stevenson, Board Vice President, Member; Melissa Snipes, Member; Carole Kelley, Board President, Member

**Absent:** Cindy Friedemann, Member

**Other:** Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Conrad Michka; Stride OK Schools Finance Manager, via zoom; Bill Hickman, Board Attorney; Jaycie Smith, Statewide Charter School Board

II. Call to the public

None

III. Consideration and possible approval of minutes from the November 14, 2024 Insight School of Oklahoma Board Meeting

**Action:** Melissa Snipes made a motion to approve the minutes from the November 14, 2024 Insight School of Oklahoma Board Meeting. James Smith seconded the motion. The motion passed unanimously.

IV. Updates

- a. **Board President Updates** – Carole Kelley gave her updates
- b. **Treasurer Update: November - December 2024** – David Harp gave the treasurer updates
- c. **Executive Director Updates** – Jennifer Wilkinson gave her updates
  - i. **Activity Fund Report: November - December 2024**
  - ii. **School Updates**
    - a. **OSED and OCSB Proposed Rules** – Jaycie Smith gave her updates
    - b. **OCSB Conference – March 6 & 7**
    - c. **Accreditation 2024-2025**
    - d. **NCAA Approval**
    - e. **McAlester's Fundraiser**
    - f. **Chipotle Fundraiser**
    - g. **School Choice Week – January 27-31**
    - h. **Board Appreciation**
  - iii. **P-Card Update: November - December 2024** – Jennifer Wilkinson gave her updates
- d. **Board Member Comments**

V. Business

- a. **Consent Docket:**
  - i. **Discussion and possible action regarding FY25 Activity Fund purchase orders # 3-4**
  - ii. **Discussion and possible action regarding FY25 Purchase Orders # 155-159**
  - iii. **Discussion and possible action regarding FY24 change orders: PO22, PO42, PO50, PO59, PO63, PO86, PO92, PO93, PO104, PO108, PO114, PO135, PO140**

**iv. Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds**

**Discussion:** Jennifer Wilkinson reviewed the consent document items with the Board advising them of a typo in item iii. and iv. where FY24 should be FY25.

**Action:** Melissa Snipes made a motion to approve the entire Consent Docket as amended. James Smith seconded the motion. The motion passed unanimously.

**b. Consideration and possible action regarding approval of the A Chance to Change – A Chance to Succeed MOU**

**Action:** James Smith made a motion to approve the A Chance to Change – A Chance to Succeed MOU. Jennifer Stevenson seconded the motion. The motion passed unanimously.

**c. Consideration and possible action regarding the approval of the MoneyDolly fundraiser**

**Discussion:** Jennifer Wilkinson discussed the MoneyDolly fundraiser.

**Action:** Jennifer Stevenson made a motion to approve the MoneyDolly fundraiser. James Smith seconded the motion. The motion passed unanimously.

**d. Consideration and possible action regarding the approval of the FY25 supplemental funds**

**Discussion:** David Harp discussed the FY25 Supplemental funds with the Board.

**Action:** James Smith made a motion to approve the FY25 Supplemental funds. Jennifer Stevenson seconded the motion. The motion passed unanimously.

**e. Consideration and possible action regarding the approval of the Board funding budget**

**Discussion:** David Harp and Jennifer Wilkinson discussed the Board funding budget.

**Action:** James Smith made a motion to approve the Board funding budget with a monthly accounting update. Jennifer Stevenson seconded the motion. The motion passed unanimously.

**f. Discussion of the 2024 Insight School of Oklahoma Report Card**

**Discussion:**

**Action:** The Board took no action on this item.

**g. Consideration and possible action regarding the approval of the school calendar for 2025-2026**

**Action:** Melissa Snipes made a motion to approve the school calendar for 2025-2026. James Smith seconded the motion. The motion passed unanimously.

**VI. New Business**

**VII. Adjourn**

**Action:** James Smith made a motion to adjourn the meeting at 7:24pm. Melissa Snipes seconded the motion. The motion passed unanimously.