

**INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING**  
**Thursday, February 13, 2025 | 5:30 PM**  
**LOCATION: Oklahoma Public School Resource**  
**Center (OPSRC)**  
**309 NW 13<sup>th</sup> St., Ste. 103,**  
**Oklahoma City, OK 73103**

*Carole Kelley*  
4-10-2025  
*Lou Starkey*  
4-10-2025

**I. Roll Call**

**Board Members:** James Smith, Secretary, Member; Cindy Friedemann, Member; Jennifer Stevenson, Board Vice President, Member; Melissa Snipes, Member

**Absent:** Carole Kelley, Board President,

**Other:** Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Bill Hickman, Board Attorney; Brett Robinson, Lobbyist; Sasha Teel, Lobbyist; Katrina Mohamed, K12 Vice President, via zoom; Kaylyn Bertani, Teacher, via zoom; Terry Jones, Special Programs Manager; Brittni Joines, MS Principal, Jenny Pace, HS Co-Principal, April McKenzie, PRISMS representative; Sonya Parsons, PRISMS representative

**II. Call to the public**

None

**III. Consideration and possible approval of minutes from February 13, 2025 Insight School of Oklahoma Board Meeting**

**Action:** Cindy Friedemann made a motion to approve the minutes from February 13, 2025 Insight School of Oklahoma Board Meeting. James Smith seconded the motion. The motion passed unanimously.

**IV. Updates**

- a. **Board President Updates** – No Updates at this time
- b. **Treasurer Update: February 2025** – David Harp gave the treasurer updates
- c. **Executive Director Updates** – Jennifer Wilkinson gave her updates
  - i. **Activity Fund Report: February 2025**
  - ii. **School Updates** – Jennifer Wilkinson gave her updates
    - a. **Legislative Update** – Brett Robinson & Sasha Teel gave updates
    - b. **Accreditation Checklist**
    - c. **Oklahoma Certified Healthy School Designation**
    - d. **PowerSchool Cybersecurity Breach**
    - e. **Teacher of the Year**
    - f. **Fundraisers**
  - iii. **P-Card Update: February 2025** – Jennifer Wilkinson gave her updates
- d. **Board Member Comments**

**V. Business**

- a. **Consent Docket:**
  - i. **Discussion and possible action regarding FY25 Activity Fund purchase orders # 6-7**
  - ii. **Discussion and possible action regarding FY25 Purchase Orders # 167-184**
  - iii. **Discussion and possible action regarding FY24 change orders:**
  - iv. **Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds**

- v. Discussion and possible action regarding approval of Embassy Suites Norman contract for FY26 for Back-to-School PD venue
- vi. Discussion and possible action regarding approval of Renaissance Nearpod contract for FY26
- vii. Discussion and possible action regarding approval of Explore Learning Gizmos contract for FY26
- viii. Discussion and possible action regarding approval of First Baptist Church of Glenpool contract
- ix. Discussion and possible action regarding approval of Stephens County Fair & Expo Center rental contract
- x. Discussion and possible action regarding approval of Sooner Harvest Church of God contract
- xi. Discussion and possible action regarding approval of Newpoint Church contract
- xii. Discussion and possible action regarding approval of City of Stillwater contract
- xiii. Discussion and possible action regarding approval of ISOK Crisis Plan 24-25
- xiv. Discussion and possible action regarding approval of ISOK Board Policy 1000: Conflict of Interest
- xv. Discussion and possible action regarding approval of ISOK Board Policy 1050: Media Policy
- xvi. Discussion and possible action regarding approval of ISOK Board Policy 2020: Grade Placement for Students Entering from Homeschool
- xvii. Discussion and possible action regarding approval of ISOK Board Policy 2030: Career Preparation Opportunities
- xviii. Discussion and possible action regarding approval of ISOK Board Policy 3110: Admissions
- xix. Discussion and possible action regarding approval of ISOK Board Policy 3180: Federal Programs Complaint Policy and Procedure
- xx. Discussion and possible action regarding approval of ISOK Board Policy 3190: Military Recruiter Access Policy
- xxi. Discussion and possible action regarding approval of ISOK Board Policy 4020: Prohibiting the Aiding and Abetting of Sexual Abuse
- xxii. Discussion and possible action regarding approval of ISOK Board Policy 4040: Teacher Special Education Certification Reimbursement

**Discussion:** Jennifer Wilkinson reviewed the consent document items with the Board

**Action:** James Smith made a motion to approve the entire Consent Docket. Melissa Snipes seconded the motion. The motion passed unanimously.

**b. Presentation and discussion from PRISMS VR**

- c. Discussion and possible action regarding approval of the ISOK participation agreement among the OSDE, PCG, and ISOK for school-based health services program

**Discussion:** Jennifer Wilkinson discussed the participation agreement

**Action:** Cindy Friedemann made a motion to approve the ISOK participation agreement among the OSDE, PCG, and ISOK for school-based health services program. James Smith

seconded the motion. The motion passed unanimously.

**d. Consideration and possible action regarding the approval to start the process of renewing insurance for the FY26 school year with Gallagher**

**Discussion:** Jennifer Wilkinson discussed the insurance renewal process with the board

**Action:** Cindy Friedemann made a motion to approve the Executive Director to start the process of renewing insurance for the FY26 school year with Gallagher. James Smith seconded the motion. The motion passed unanimously.

**VI. New Business**

**VII. Adjourn**

**Action:** James Smith made a motion to adjourn the meeting at 7:29pm. Melissa Snipes seconded the motion. The motion passed unanimously.