

James Smith

Clerk 10/10/24

Lewis Starkey
10/10/24

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING
Thursday, September 12, 2024 | 5:30 PM
LOCATION: Oklahoma Public School Resource
Center (OPSRC)
309 NW 13th St., Ste. 103,
Oklahoma City, OK 73103

I. Roll Call

Board Members: James Smith, Secretary, Member; Cindy Friedemann, Member; Jennifer Stevenson, Board Vice President, Member; Melissa Snipes, Member

Absent: Carole Kelley, Board President, Member

Other: Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Jaycie Smith, Statewide Virtual Charter School Board; Christina Russell, Stride Portfolio Academic Administrator via zoom; Ann Plumley, Stride Portfolio Academic Administrator via zoom; Katrina Mohamed; Stride Portfolio Vice President via zoom

II. Call to the public

None

III. Consideration and possible approval of minutes from the August 8, 2024 Insight School of Oklahoma Board Meeting

Action: James Smith made a motion to approve the minutes from the August 8, 2024 Insight School of Oklahoma Board Meeting. Cindy Friedemann seconded the motion. Melissa Snipes abstained from the vote. The motion passed unanimously.

IV. Updates

- a. **Board President Updates** – No Updates at this time
- b. **Treasurer Update: July 2024** – David Harp gave the treasurer updates
- c. **Executive Director Updates** – Jennifer Wilkinson gave her updates
 - i. **Activity Fund Report: August 2024**
 - ii. **School Updates**
 - a. **Accreditation with Warning Meeting with the SDE**
 - b. **Oklahoma Statewide Charter School Board**
 - iii. **P-Card Update: August 2024** – Jennifer Wilkinson gave her updates
- d. **Board Member Comments**

V. Business

- a. **Consent Docket:**
 - i. **Discussion and possible action regarding FY25 Activity Fund purchase orders # 1**
 - ii. **Discussion and possible action regarding FY25 Purchase Orders # 137-143**
 - iii. **Discussion and possible action regarding FY24 change orders: PO7, PO16, PO27, PO86, PO131**
 - iv. **Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds**
 - v. **Discussion and possible action regarding approval of Solution Tree contract for MTSS professional development**
 - vi. **Discussion and possible action regarding approval of Solution Tree contract**

for 2024 Yes We Can! Workshop

- vii. Discussion and possible action regarding approval of PowerSchool MTSS platform for FY25**
- viii. Discussion and possible action regarding approval of IXL Learning**
- ix. Discussion and possible action regarding approval of Deighan Educational LLC**
- x. Discussion and possible action regarding OSSBA professional services agreement for FY25**
- xi. Discussion and possible action regarding approval of Section III: Student Policies 3120: Title IX Grievance Policy and Procedures**
- xii. Discussion and possible action regarding approval of Embassy Suites by Hilton Norman Hotel & Conference Center contract**

Discussion: Jennifer Wilkinson reviewed the consent document items with the Board

Action: Cindy Friedemann made a motion to approve the entire Consent Docket.

Melissa Snipes seconded the motion. The motion passed unanimously.

- b. Consideration and possible action regarding approval of quarterly enrollment capacities for each grade level**

Action: Melissa Snipes made a motion to approve the quarterly enrollment capacities for each grade level. James Smith seconded the motion. The motion passed unanimously.

- c. Consideration and possible action regarding approval of supplemental appropriations for 2024-2025**

Action: Cindy Friedemann made a motion to approve the supplemental appropriations, as amended, for 2023-2024. James Smith seconded the motion. The motion passed unanimously.

- d. Consideration and possible action regarding approval of FY25 Estimate of Needs**

Discussion: David Harp and Jennifer Wilkinson went over the FY25 Estimate of Needs with the Board

Action: James Smith made a motion to approve the FY25 Estimate of Needs. Cindy Friedemann seconded the motion. The motion passed unanimously.

VI. New Business

VII. Adjourn

Action: Cindy Friedemann made a motion to adjourn the meeting at 6:20pm. James Smith seconded the motion. The motion passed unanimously.