

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING
Thursday, April 10, 2025 | 5:30 PM
LOCATION: Oklahoma Public School Resource
Center (OPSRC)
309 NW 13th St., Ste. 103,
Oklahoma City, OK 73103

I. Roll Call

Board Members: Carole Kelley, Board President; James Smith, Secretary, Member; Jennifer Stevenson, Board Vice President, Member

Absent: Cindy Friedemann, Member; Melissa Snipes, Member

Other: Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Bill Hickman, Board Attorney, via zoom; Sasha Teel, Lobbyist, via zoom; Katrina Mohamed, K12 Vice President, via zoom; Skyler Lusnia, Statewide Virtual Charter School Board

II. Call to the public

None

III. Consideration and possible approval of minutes from March 13, 2025 Insight School of Oklahoma Board Meeting

Action: James Smith made a motion to approve the minutes from March 13, 2025 Insight School of Oklahoma Board Meeting. Jennifer Stevenson seconded the motion. The motion passed unanimously.

IV. Updates

- a. **Board President Updates** – No Updates at this time
- b. **Treasurer Update: March 2025** – David Harp gave the treasurer updates
- c. **Executive Director Updates** – Jennifer Wilkinson gave her updates
 - i. **Activity Fund Report: March 2025**
 - ii. **School Updates** – Jennifer Wilkinson gave her updates
 - a. **Legislative Update** – Sasha Teel gave her updates
 - b. **Re-Registration Update**
 - c. **Testing Update**
 - d. **Fundraising Update**
 - iii. **P-Card Update: March 2025** – Jennifer Wilkinson gave her updates
- d. **Board Member Comments**

V. Business

- a. **Consent Docket:**
 - i. **Discussion and possible action regarding FY25 Activity Fund purchase orders #**
 - ii. **Discussion and possible action regarding FY25 Purchase Orders # 185-195**
 - iii. **Discussion and possible action regarding FY24 change orders: PO17, PO38, PO61, PO72, PO75, PO89, PO94, PO107, PO18, PO129, PO140, PO150**
 - iv. **Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds**

Discussion: Jennifer Wilkinson reviewed the consent docket items with the Board

Action: Jennifer Stevenson made a motion to approve the entire Consent Docket. James Smith seconded the motion. The motion passed unanimously.

b. Consideration and possible action regarding approval of the Jenkins and Kemper 2024-2025 fiscal year audit contract

Discussion:

Action: James Smith made a motion to approve the Jenkins and Kemper 2024-2025 fiscal year audit contract. Jennifer Stevenson seconded the motion. The motion passed unanimously.

c. Consideration and possible action regarding approval of the 2025-2026 temporary appropriations

Discussion: Jennifer Wilkinson and David Harp discussed the 2025-2026 temporary appropriations with the board

Action: Jennifer Stevenson made a motion to approve the ISOK 2025-2026 temporary appropriations. James Smith seconded the motion. The motion passed unanimously.

d. Discussion on the FY25 alternative education evaluation from the Oklahoma State Department of Education Alternative Education office

Discussion: Jennifer Wilkinson and Bill Hickman discussed the FY25 alternative education evaluation with the board.

Action: The board took no action on this item

VI. New Business

VII. Adjourn

Action: James Smith made a motion to adjourn the meeting at 6:49pm. Jennifer Stevenson seconded the motion. The motion passed unanimously.