

INSIGHT SCHOOL OF OKLAHOMA SPECIAL BOARD MEETING

Thursday, May 15, 2025 | 5:30 PM

LOCATION: Oklahoma Public School Resource

Center (OPSRC)

309 NW 13th St., Ste. 103,

Oklahoma City, OK 73103

I. Roll Call

Board Members: Carole Kelley, Board President; James Smith, Secretary, Member; Cindy Friedemann, Member

Absent: Melissa Snipes, Member; Jennifer Stevenson, Board Vice President, Member

Other: Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Bill Hickman, Board Attorney, via zoom; Sasha Teel, Lobbyist, via zoom; Katrina Mohamed, K12 Vice President, via zoom; Skyler Lusnia, Statewide Virtual Charter School Board, via zoom; Conrad Michka, Stride Finance Manager, via zoom

II. Call to the public

None

III. Consideration and possible approval of minutes from April 10, 2025 Insight School of Oklahoma Board Meeting

Action: James Smith made a motion to approve the minutes from April 10, 2025 Insight School of Oklahoma Board Meeting. Cindy Friedemann seconded the motion. Cindy Friedemann abstained from the vote. The motion passed unanimously.

IV. Updates

- a. **Board President Updates** – No Updates at this time
- b. **Treasurer Update: March 2025** – David Harp gave the treasurer updates
- c. **Executive Director Updates** – Jennifer Wilkinson gave her updates
 - i. **Activity Fund Report: April 2025**
 - ii. **School Updates** – Jennifer Wilkinson gave her updates
 - a. **Legislative Update** – Sasha Teel gave her updates
 - b. **Re-Registration Update**
 - c. **Testing Update**
 - d. **Board Trainings: OSDE – July 31 through August 1, 2025; OSSBA Conference – September 4 through 7, 2025**
 - iii. **P-Card Update: April 2025** – Jennifer Wilkinson gave her updates
- d. **Board Member Comments**

V. Business

- a. **Consent Docket:**
 - i. **Discussion and possible action regarding FY25 Activity Fund purchase orders # 8-9**
 - ii. **Discussion and possible action regarding FY25 Purchase Orders # 196-201**
 - iii. **Discussion and possible action regarding FY24 change orders: PO42, PO50, PO59, PO62, PO63, PO67, PO76, PO78, PO82, PO86, PO89, PO91, PO102, PO108, PO109, PO111, PO114, PO116, PO117, PO119, PO120, PO140, PO153, PO165, PO189**
 - iv. **Discussion and possible action regarding payment of FY24 K12 invoices,**

- pending availability of funds
- v. Discussion and possible action regarding use of Horizon AP programming for FY26 ([70 O.S. § 1210.704](#))
 - vi. Discussion and possible action regarding Hickman Law Group contract for FY26
 - vii. Discussion and possible action regarding Harp Educational Services contract for FY26
 - viii. Discussion and possible action regarding continued agreement with Tulsa Community College (TCC) for FY26 Dual Credit Programs
 - ix. Discussion and possible action regarding OSSBA contract for FY26
 - x. Discussion and possible action regarding Sylogist contract for FY26
 - xi. Discussion and possible action regarding Solution Tree contract for FY26
 - xii. Discussion and possible action regarding Embassy Suites Norman contract
 - xiii. Discussion and possible action regarding approval of ISOK Board Policy 1020: Governance
 - xiv. Discussion and possible action regarding approval of ISOK Board Policy 1030: Roles and Responsibilities
 - xv. Discussion and possible action regarding approval of ISOK Board Policy 1040: General Duties
 - xvi. Discussion and possible action regarding approval of ISOK Board Policy 3030: Parent Student School Agreement
 - xvii. Discussion and possible action regarding approval of ISOK Board Policy 3240: Dual Enrollment
 - xviii. Discussion and possible action regarding approval of ISOK Board Policy 4030: Sexual Abuse of Minors
 - xix. Discussion and possible action regarding approval of ISOK Board Policy 5080: Treasury Policies and Procedures
 - xx. Discussion and possible action regarding approval of ISOK Board Policy 5090: Purchasing Card Policy and Agreement
 - xxi. Discussion and possible action regarding approval of ISOK Board Policy 3040: Self-Administration of Prescribed Medication
 - xxii. Discussion and possible action regarding approval of ISOK Board Policy 3200: Tobacco Free School
 - xxiii. Discussion and possible action regarding approval of ISOK Board Policy 3120: Title IX Grievance Policy and Procedures
 - xxiv. Discussion and possible action regarding approval of ISOK Board Policy 3330: Student Mental Health Protocol

Discussion: Jennifer Wilkinson reviewed the consent docket items with the Board

Action: Cindy Friedemann made a motion to approve the entire Consent Docket. James Smith seconded the motion. The motion passed unanimously.

- b. Consideration and possible action regarding quarterly enrollment capacities for each grade level

Discussion:

Action: James Smith made a motion to approve the quarterly enrollment capacities for each grade level. Cindy Friedemann seconded the motion. The motion passed

unanimously.

- c. **Consideration and possible action regarding the acceptance of the FY26 ISOK Budget with Conrad Michka, Stride Finance Manager**

Discussion:

Action: James Smtih made a motion to approve the FY26 ISOK Budget with Conrad Michka, Stride Finance Manager. Cindy Friedemann seconded the motion. The motion passed unanimously.

- d. **Consideration and possible action regarding the Shared Services agreement with OVCA for 2025-2026 school year**

Discussion:

Action: Cindy Friedemann made a motion to approve the Shared Services agreement with OVCA for 2025-2026 school year. James Smith seconded the motion. The motion passed unanimously.

- e. **Consideration and possible action to appoint a nominating committee to prepare and recommend a slate of officers for 2025-2026 school year**

Discussion:

Action: James Smith made a motion to approve a nominating committee of Carole Kelley and Jennifer Stevenson to prepare and recommend a slate of Board Officer positions for 2025-2026 school year. Cindy Friedemann seconded the motion. The motion passed unanimously.

- f. **Discussion and possible action to convene into Executive Session pursuant to 25 OS§307(B)(4), Oklahoma Open Meeting Act, to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**

- i. **Vote to Convene in Executive Session**
- ii. **Vote to Acknowledge Return to Open Session**
- iii. **Reading of Executive Session Minute**
- iv. **Discussion and possible action regarding the matters discussed in Executive Session**

Action: Cindy Friedemann made a motion to convene into Executive Session. James Smith seconded the motion. The motion passed unanimously.

Action: Cindy Friedemann made a motion to return to Open Session. James Smith seconded the motion. The motion passed unanimously.

Action: No votes were cast, no action was taken

g. Consideration and possible action on item discussed in executive session

Discussion: No votes were cast, no action was taken

h. Consideration and possible action regarding the Alternative Education FY25 evaluation and plan of improvement

Action: Cindy Friedemann made a motion to approve Alternative Education FY25 evaluation and plan of improvement. James Smith seconded the motion. The motion passed unanimously.

VI. New Business

VII. Adjourn

Action: Cindy Friedemann made a motion to adjourn the meeting at 6:56pm. James Smith seconded the motion. The motion passed unanimously.