



SECTION III: STUDENT POLICIES 3400

Communication Devices Policy

The Board of Education ("Board") of the Insight School of Oklahoma ("School") hereby adopts this Communication Devices policy. As used in this policy, an "electronic or digital communication" includes, but is not limited to, emails, text messages, instant messages, direct messages, social media messages, messages sent through software applications, and any other electronic digital means of communication. "School personnel" means teachers, coaches, administrators, school bus drivers, or any other persons employed full-time or part-time by School.

School personnel engaging in electronic or digital communication with an individual student shall include the student's parent or guardian in any electronic or digital communication, unless such communication is on a school-approved platform and related to school and academic communications. In the event of an emergency, an exception to this requirement may be made so long as there is subsequent notification to the parent or guardian. School personnel shall make reasonable efforts to use school-approved platforms, systems, or applications that allow automatic inclusion of parents or guardians in communications with students. The School shall provide training, developed by the State Department of Education, for school personnel on the student communication requirements of this policy.

Any school personnel who is reported to be in violation of this policy shall be put on administrative leave while the School investigates the incident and notifies the Board. If the investigation finds that no misconduct occurred, the school personnel shall be reinstated, and the incident shall be noted in the school personnel's employee file. If the investigation finds misconduct occurred, the school personnel shall be disciplined, up to and including termination of employment, and the incident shall be reported to law enforcement pursuant to Oklahoma law.

Legal Reference: *H.B. 3958 (2024)*

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