

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING
Thursday, October 9, 2025 | 5:30 PM
LOCATION: Oklahoma Public School Resource
Center (OPSRC)
309 NW 13th St., Ste. 103,
Oklahoma City, OK 73103

Jul S
11/13/25
Shirley C. Smith
11/13/25

I. Roll Call

Board Members: James Smith, Secretary, Member; Jennifer Stevenson, Board President; Cindy Friedemann, Vice President; Melissa Snipes, Member

Absent: Carole Kelley, Member

Other: Jennifer Wilkinson, Outgoing Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Jenny Pace, Executive Director; Conrad Michka; Stride OK Schools Finance Manager, via zoom

II. Call to the public

Authorizer's office person – sign in sheet

III. Consideration and possible approval of minutes from September 11, 2025 Insight School of Oklahoma Board Meeting

Action: Cindy Friedemann made a motion to approve the minutes from September 11, 2025 Insight School of Oklahoma Board Meeting. James Smith seconded the motion. Melissa Snipes abstained from the vote. The motion passed unanimously.

IV. Updates

- a. **Board President Updates** – Jennifer Stevenson gave her updates
- b. **Treasurer Update: September 2025** – David Harp gave the treasurer updates
- c. **Executive Director Updates** – Jenny Pace gave the updates
 - i. **Activity Fund Report: September 2025**
 - ii. **School Updates** – Jenny Pace gave the updates
 - a. **Fundraiser Update**
 - b. **Yes We Can Professional Development from Solution Tree**
 - iii. **P-Card Update: September 2025** – Jenny Pace gave the updates
- d. **Board Member Comments**

V. Business

a. Consent Docket:

- i. **Discussion and possible action regarding FY26 Activity Fund purchase orders #**
- ii. **Discussion and possible action regarding FY26 Purchase Orders #163-168**
- iii. **Discussion and possible action regarding FY26 change orders: PO52**
- iv. **Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds**
- v. **Discussion and possible action regarding the approval of the school-based health services program contract for FY26**

Discussion: Jenny Pace reviewed the consent docket items with the Board

Action: Cindy Friedemann made a motion to approve the entire Consent Docket.

James Smith seconded the motion. The motion passed unanimously.

b. Presentation and possible action regarding approval of the 2026 board meeting dates, times and locations

Discussion:

Action: James Smith made a motion to approve the 2026 board meeting dates, times and locations, as amended. Melissa Snipes seconded the motion. The motion passed unanimously.

c. Discussion and possible action regarding approval of 2026 gifted and talented plan

Discussion:

Action: James Smith made a motion to approve the 2026 gifted and talented plan. Cindy Friedemann seconded the motion. The motion passed unanimously.

d. Discussion and possible action to convene into Executive Session pursuant to 25 OS§307(B)(4), Oklahoma Open Meeting Act, to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

- i. Vote to Convene in Executive Session**
- ii. Vote to Acknowledge Return to Open Session**
- iii. Reading of Executive Session Minute**
- iv. Discussion and possible action regarding the matters discussed in Executive Session**

Action: Melissa Snipes made a motion to convene into Executive Session. James Smith seconded the motion. The motion passed unanimously.

Action: James Smith made a motion to return to Open Session. Melissa Snipes seconded the motion. The motion passed unanimously.

The Board invited Jennifer Wilkinson and Jenny Pace into Executive Session to discuss the item on the agenda.

No votes were cast, no action was taken

VI. New Business

VII. Adjourn

Action: James Smith made a motion to adjourn the meeting at 6:43pm. Melissa Snipes seconded the motion. The motion passed unanimously.