

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING
Thursday, March 12, 2026 | 5:30 PM
LOCATION: Oklahoma Public School Resource
Center (OPSRC)
309 NW 13th St., Ste. 103,
Oklahoma City, OK 73103

James S. Stevenson
4/9/26
Carole Kelley *4/9/26*

I. Roll Call

Board Members: James Smith, Secretary, Jennifer Stevenson, Board President; Carole Kelley, Member, Cindy Friedemann, Vice President

Absent:

Other: Jennifer Wilkinson, Co-Executive Director; Jenny Pace, Co-Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Andrea Molder, Middle School Teacher via zoom; Jessica Bench, Middle School Teacher via zoom; Brooklyn Cotton, High School Teacher via zoom; Pamela Keller, MS Counselor via zoom; Abigail Woods, High School Teacher via zoom;

II. Call to the public

III. Consideration and possible approval of minutes from February 12, 2026 Insight School of Oklahoma Board Meeting

Action: James Smith made a motion to approve the minutes from February 12, 2026 Insight School of Oklahoma Board Meeting. Carole Kelley seconded the motion. Jennifer Stevenson abstained from the vote. The motion passed unanimously.

IV. Updates

- a. **Board President Updates** – No updates at this time
- b. **Treasurer Update: February 2026** – David Harp gave the treasurer updates
- c. **Executive Director Updates** – Jenny Pace gave the updates
 - i. **Activity Fund Report: February 2026**
 - ii. **School Updates** – Jenny Pace and Jennifer Wilkinson gave the updates
 - a. **Fundraiser Update**
 - b. **Teacher of the Year Presentation**
 - c. **OSDE Fast Facts**
 - d. **SB514**
 - iii. **P-Card Update: February 2026** – Jennifer Wilkinson gave the updates
- d. **Board Member Comments**

V. Business

a. Consent Docket:

- i. **Discussion and possible action regarding FY26 Activity Fund purchase orders #11-12**
- ii. **Discussion and possible action regarding FY26 Purchase Orders #183-187**
- iii. **Discussion and possible action regarding FY26 change orders: PO44, PO44, PO49, PO49, PO79, PO91, PO101, 137**
- iv. **Discussion and possible action regarding payment of FY26 K12 invoices, pending availability of funds**
- v. **Discussion and possible action regarding approval of the Sooner Harvest**

contract

- vi. Discussion and possible action regarding approval of the First Baptist Church of Glenpool
- vii. Discussion and possible action regarding approval of the Newpoint Church contract
- viii. Discussion and possible action regarding approval of the Stephen County Fair & Expo Center Rental Contract

Discussion: Jennifer Wilkinson reviewed the consent docket items with the Board

Action: James Smith made a motion to approve the entire Consent Docket. Carole Kelley seconded the motion. The motion passed unanimously.

- b. Consideration and possible action regarding the approval of the quarterly enrollment capacities for each grade level

Discussion:

Action: Carole Kelley made a motion to approve the quarterly enrollment capacities for each grade level. James Smith seconded the motion. The motion passed unanimously.

- c. Consideration and possible action regarding the approval of the contract for financial audit of public schools for the 2025-2026 school year

Discussion:

Action: Cindy Friedemann made a motion to approve the contract for financial audit of public schools for the 2025-2026 school year. Carole Kelley seconded the motion. The motion passed unanimously.

- d. Consideration and possible action regarding the approval to start the process of renewing insurance for the FY27 school year with Gallagher

Discussion:

Action: Carole Kelley made a motion to approve to start the process of renewing insurance for the FY27 school year with Gallagher. James Smith seconded the motion. The motion passed unanimously.

VI. New Business

VII. Adjourn

Action: Cindy Friedemann made a motion to adjourn the meeting at 6:19pm. James Smith seconded the motion. The motion passed unanimously.