

INSIGHT SCHOOL OF OKLAHOMA SPECIAL BOARD MEETING
Thursday, July 31, 2025 | 5:30 PM
LOCATION: Oklahoma Public School Resource
Center (OPSRC)
309 NW 13th St., Ste. 103,
Oklahoma City, OK 73103

Jeff [Signature]
8/14/25
Jim C. [Signature]
8/14/25

I. Roll Call

Board Members: James Smith, Secretary, Member; Cindy Friedemann, Vice President; Melissa Snipes, Member; Carole Kelley, Member

Absent: Jennifer Stevenson, Board President

Other: Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Bill Hickman, Board Attorney, via zoom; Jenny Pace, Incoming Executive Director; Katrina Mohamed, K12 Vice President, via zoom; Conrad Michka; Stride OK Schools Finance Manager, via zoom

II. Call to the public

None

III. Consideration and possible approval of minutes from June 12, 2025 Insight School of Oklahoma Board Meeting

Action: James Smith made a motion to approve the minutes from June 12, 2025 Insight School of Oklahoma Board Meeting. Melissa Snipes seconded the motion. Carole Kelley abstained. The motion passed unanimously.

IV. Updates

- a. Board President Updates – No Updates at this time**
- b. Treasurer Update: June 2025 – David Harp gave the treasurer updates**
- c. Executive Director Updates – Jenny Pace/Jennifer Wilkinson gave the updates**
 - i. Activity Fund Report: June 2025**
 - ii. School Updates – Jenny Pace/Jennifer Wilkinson gave the updates**
 - a. Enrollment/Re-registration Update**
 - b. Fundraiser Update**
 - c. Back to School Professional Development**
 - d. Board Training Update**
 - iii. P-Card Update: June 2025 – Jenny Pace/Jennifer Wilkinson gave the updates**
- d. Board Member Comments**

V. Business

- a. Consent Docket:**
 - i. Discussion and possible action regarding FY26 Activity Fund purchase orders # ii. Discussion and possible action regarding FY26 Purchase Orders # 1-152**
 - iii. Discussion and possible action regarding FY26 change orders: PO1, PO6, PO46, PO68, PO68, PO69, PO86, PO87, PO94, PO108, PO136, PO139, PO139,**

**PO140, PO165 iv. Discussion and possible action regarding
FY26 change orders:**

- v. Discussion and possible action regarding payment of FY24 K12 invoices,
pending availability of funds**
- vi. Discussion and possible action regarding the approval of the FY26
PowerSchool contract**
- vii. Discussion and possible action regarding the
approval of the FY26 Adobe contract**
- viii. Discussion and possible action regarding the approval of the FY26 7
Mindsets contract**
- ix. Discussion and possible action regarding the approval
of the FY26 SOS Signs of Suicide contract**
- x. Discussion and possible action regarding the approval of the annual
acceptance of the lease with Douglas Development Corporation**
- xi. Discussion and possible action regarding the approval of the Insight School
of Oklahoma 2025-2026 Parent Student Handbook**
- xii. Discussion and possible action regarding the approval of the mathematics
and science courses taken at the Career Technology Centers for FY26**
- xiii. Discussion and possible action regarding the approval of the FY26 ISOK
Professional Development Plan**
- xiv. Discussion of Insight School of
Oklahoma insurance for FY26**
- xv. Discussion and possible action regarding the
approval of the Insight School of Oklahoma FY26 Strategic Plan**
- xvi. Discussion and possible action regarding the approval of the ISOK Policy
1080: Board Meeting Access and Recording**
- xvii. Discussion and possible
action regarding the approval of the ISOK Policy
2000: Credit by Examination**
- xviii. Discussion and possible action
regarding the approval of the ISOK Policy
2010: Requirements for Graduation**
- xix. Discussion and possible action
regarding the approval of the ISOK Policy
3070: Truancy**
- xx. Discussion and possible action regarding the approval
of the ISOK Policy
3090: Students with Disabilities**
- xxi. Discussion and possible action
regarding the approval of the ISOK Policy
3430: Transportation**
- xxii. Discussion and possible action regarding the
approval of the ISOK Policy
3440: Strong Readers Act**
- xxiii. Discussion and possible action regarding
the approval of the ISOK Policy
5040: Activity Fund**
- xxiv. Consideration and possible action regarding the
appointment of the following individuals to serve on the Local Gifted
Advisory Committee for the 2025-2026 school year.**

Gifted Resource Coordinator – Amy Wingard

Middle School – Andrea Molder

High School – Todd Fischer

High School – Kaylee Huerta

Graduation Coach – Mabry Ballard

Counselor – Pam Keller

Parent – Daniel Hope

Community Member – Joann Thompson

Discussion: Jenny Pace/Jennifer Wilkinson reviewed the consent docket items with the Board

Action: Carole Kelley made a motion to approve the entire Consent Docket. Melissa Snipes seconded the motion. The motion passed unanimously.

b. Consideration and possible action regarding approval of the quarterly enrollment capacities for each grade level

Discussion:

Action: Carole Kelley made a motion to approve the quarterly enrollment capacities for each grade level. James Smith seconded the motion. James Smith abstained. The motion passed unanimously.

c. Consideration and possible action regarding the annual acceptance of the Educational Product and Services Agreement with Stride K12

Discussion:

Action: Carole Kelley made a motion to approve the annual acceptance of the Educational Product and Services Agreement with Stride K12. Melissa Snipes seconded the motion. The motion passed unanimously.

d. Discussion and possible action to convene into Executive Session pursuant to 25 OS§307(B)(4), Oklahoma Open Meeting Act, to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

- i. Vote to Convene in Executive Session**
- ii. Vote to Acknowledge Return to Open Session**
- iii. Reading of Executive Session Minute**
- iv. Discussion and possible action regarding the matters discussed in Executive Session**

Action: James Smith made a motion to convene into Executive Session. Carole Kelley seconded the motion. The motion passed unanimously.

Action: James Smith made a motion to return to Open Session. Carole Kelley seconded the motion. The motion passed unanimously.

The Board, along with their attorney, Bill Hickman, invited Jennifer Wilkinson, Jenny Pace, and Kristina Mohamed into Executive Session to discuss the annual stride evaluation.

No votes were cast, no action was taken

VI. New Business

VII. Adjourn

Action: Carole Kelley made a motion to adjourn the meeting at 6:59pm. James Smith seconded the motion. The motion passed unanimously.