

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING

Thursday, July 9, 2026 | 5:30 PM

**LOCATION: Oklahoma Public School Resource
Center (OPSRC)**

**309 NW 13th St., Suite 103
Oklahoma City, OK 73103**

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Amel Starkey 8.13.26

I. Roll Call

Board Members: James Smith, Vice President; Cindy Friedemann, President; Jennifer Stevenson, Member; Richard Kotva, Member

Absent: Carole Kelley, Secretary

Other: Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; Bill Hickman, Board Attorney; David Harp, Board Treasurer; Alec Grollman, Gallagher Insurance, via zoom

II. Call to the public

III. Consideration and possible approval of minutes from June 18, 2026 Insight School of Oklahoma Board Meeting

Action: Jennifer Stevenson made a motion to approve the minutes from June 18, 2026 Insight School of Oklahoma Board Meeting. James Smith seconded the motion. Jennifer Stevenson abstained from the vote. The motion passed unanimously.

IV. Updates

- a. **Board President Updates** – No updates at this time
- b. **Treasurer Update:** June 2026 – David Harp gave the updates
- c. **Executive Director Updates** – Jennifer Wilkinson gave the updates
 - i. **Activity Fund Report:** June 2026
 - ii. **School Updates** – Jennifer Wilkinson gave the updates
 - a. **Reregistration Update**
 - b. **Fundraiser Update**
 - c. **Crossroads Common Update**
 - d. **Certified Healthy Oklahoma Certificate of Merit**
 - iii. **P-Card Update:** June 2026 – Jennifer Wilkinson gave the updates
- d. **Board Member Comments**

V. Business

- a. **Consent Docket:**
 - i. Discussion and possible action regarding FY26 Activity Fund purchase orders #
 - ii. Discussion and possible action regarding FY26 Purchase Orders #220
 - iii. Discussion and possible action regarding FY27 Purchase Orders #1-152
 - iv. Discussion and possible action regarding FY26 change orders: PO11, PO28, PO39, PO57, PO61, PO62, PO66, PO68, PO70, PO75, PO78, PO80, PO89, PO91, PO94, PO95, PO101, PO104, PO112, PO114, PO119, PO120, PO121, PO123, PO125, PO126, PO127, PO127, PO136, PO148, PO149, PO150, PO150, PO157, PO169, PO191, PO204, PO206
 - v. Discussion and possible action regarding payment of FY26 K12 invoices,

pending availability of funds

- vi. Discussion and possible action regarding approval of the treasurer financial report
- vii. Discussion and possible action regarding approval of the Foxit contract
- viii. Discussion and possible action regarding approval of the Solution Tree contract
- ix. Discussion and possible action regarding approval of the Rosetta Stone contract
- x. Discussion and possible action regarding approval of the Data Works contract
- xi. Discussion and possible action regarding approval of the Everway contract
- xii. Discussion and possible action regarding the appointment of the following individuals to serve on the Local Gifted Advisory Committee for the 2026-2027 school year.

Gifted Resource Coordinator-Amy Wingard
Middle School –Andrea Molder
High School–Todd Fischer
High School–Kaylee Huerta
Graduation Coach–Mabry Ballard
Counselor–Pam Keller
Parent– Daniel Hope
Community Member– Joann Thompson

- xiii. Discussion and possible action regarding the FY27 appointments to serve specific needs for the ISOK board.

Board Treasurer – David Harp
Encumbrance Clerk – Rhonda Bellah
Board Minutes Clerk – Lewis Starkey
Title 9 Representative – Jennifer Wilkinson
Special Education Manager – Sheila Butler

Discussion: Jennifer Wilkinson reviewed the consent docket items with the Board

Action: Jennifer Stevenson made a motion to approve the entire Consent Docket. James Smith seconded the motion. The motion passed unanimously.

- b. Discussion and possible action regarding the approval of the quarterly enrollment capacities for each grade level

Discussion:

Action: James Smith made a motion to approve the quarterly enrollment capacities for each grade level. Jennifer Stevenson seconded the motion. The motion passed unanimously.

- c. Discussion and possible action regarding possible new board member: Richard Kotva

Discussion:

Action: James Smith made a motion to approve the new board member: Richard

Kotva to a 3yr term beginning July 1, 2026. Jennifer Stevenson seconded the motion. The motion passed unanimously.

d. Consideration and possible action regarding the approval of the insurance for Insight School of Oklahoma for 2026-2027

Discussion:

Action: Jennifer Stevenson made a motion to approve the insurance for Insight School of Oklahoma for 2026-2027. James Smith seconded the motion. The motion passed unanimously.

VI. New Business

VII. Adjourn

Action: Richard Kotva made a motion to adjourn the meeting at 6:20pm. James Smith seconded the motion. The motion passed unanimously.