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INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING
Thursday, September 11, 2025 | 5:30 PM
LOCATION: Oklahoma Public School Resource Center (OPSRC)
309 NW 13th St., Ste. 103,
Oklahoma City, OK 73103

I. **Roll Call**
Board Members: James Smith, Secretary, Member; Carole Kelley, Member; Jennifer Stevenson, Board President; Cindy Friedemann, Vice President
Absent: Melissa Snipes, Member
Other: Jennifer Wilkinson, Outgoing Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Bill Hickman, Board Attorney, via zoom; Jenny Pace, Executive Director; Skler Lusnia, Statewide Virtual Charter School Board; Chris Brewster, via zoom; Conrad Michka; Stride OK Schools Finance Manager, via zoom

II. **Call to the public**
None

III. **Consideration and possible approval of minutes from August 14, 2025 Insight School of Oklahoma Board Meeting**

Action: Carole Kelley made a motion to approve the minutes from August 14, 2025 Insight School of Oklahoma Board Meeting. James Smith seconded the motion. Cindy Friedemann abstained from the vote. The motion passed unanimously.

IV. **Updates**
   a. **Board President Updates –** No Updates at this time
   b. **Treasurer Update: August 2025 –** David Harp gave the treasurer updates
   c. **Executive Director Updates –** Jenny Pace gave the updates
      i. **Activity Fund Report:** August 2025
      ii. **School Updates –** Jenny Pace gave the updates
         a. **Enrollment Update**
         b. **Fundraiser Update**
         c. **Accreditation with Warning Meeting with the SDE on September 22, 2025**
      iii. **P-Card Update: August 2025 –** Jenny Pace gave the updates
   d. **Board Member Comments**

V. **Business**
   a. **Consent Docket:**
      i. **Discussion and possible action regarding FY26 Activity Fund purchase orders #**
      ii. **Discussion and possible action regarding FY26 Purchase Orders # 157-162**
      iii. **Discussion and possible action regarding FY26 change orders: PO1**
      iv. **Discussion and possible action regarding FY26 change orders:**
      v. **Discussion and possible action regarding payment of FY24 K12 invoices, pending availability of funds**
      vi. **Discussion and possible action regarding the approval of the ISOK Policy 3020: Intimidation and Bullying**

vii. **Discussion and possible action regarding the approval of the ISOK Policy 3250: Anti-Discrimination, Harassment, and Antisemitism**
viii. **Consideration and possible action regarding the FY26 appointments to serve specific needs for the ISOK board.**

Executive Director – Jenny Pace
Board Treasurer – David Harp
Encumbrance Clerk – Rhonda Bellah
Activity Fund Custodian – Rhonda Bellah
Board Minutes Clerk – Lewis Starkey
Operation Manager – Lewis Starkey
Title 9 Representative – Jenny Pace
Special Education Manager – Terry Jones
Senior Manager, Special Programs – Tara Whitekiller

Discussion: Jenny Pace reviewed the consent docket items with the Board
Action: Cindy Friedemann made a motion to approve the entire Consent Docket. Carole Kelley seconded the motion. The motion passed unanimously.

b. **Presentation and possible action regarding Crossroads Renewal Project by Chris Brewster**

Discussion: Chris Brewster presented the Crossroads Renewal Project to the Board
Action: Carole Kelley made a motion to approve the executive director, legal counsel, and school leadership to enter into discussion with the Crossroad Renewal Project and Fuel OKC and to provide a monthly update to the Board. James Smith seconded the motion. The motion passed unanimously.

c. **Presentation on the Statewide Charter School Board's FY24 Performance Framework for Insight School of Oklahoma by Skyler Lusnia**

Discussion: Skyler Lusnia presented the FY24 Performance Framework to the Board
Action: No Action Taken

d. **Discussion and possible action regarding approval of quarterly enrollment capacities at each grade level**

Discussion:
Action: Cindy Friedemann made a motion to approve the quarterly enrollment capacities at each grade level. Carole Kelley seconded the motion. The motion passed unanimously.

e. **Discussion and possible action regarding approval of FY26 Estimate of Needs**

Discussion:
Action: Cindy Friedemann made a motion to approve the FY26 Estimate of Needs. James Smith seconded the motion. The motion passed unanimously.

f. **Discussion and possible action regarding the approval of FY26 Title 1 Plans**

Discussion: Jenny Pace discussed the FY26 Title 1 Plans with the Board
Action: No Action Taken

g. **Discussion and possible action to convene into Executive Session pursuant to 25 OS§307(B)(4), Oklahoma Open Meeting Act, to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.**

i. **Vote to Convene in Executive Session**
ii. **Vote to Acknowledge Return to Open Session**
iii. **Reading of Executive Session Minute**
iv. **Discussion and possible action regarding the matters discussed in Executive Session**

Action: Cindy Friedemann made a motion to convene into Executive Session. James Smith seconded the motion. The motion passed unanimously.

Action: James Smith made a motion to return to Open Session. Carole Kelley seconded the motion. The motion passed unanimously.

The Board, along with their attorney, Bill Hickman, invited Jennifer Wilkinson, and Jenny Pace into Executive Session to discuss the item on the agenda.
No votes were cast, no action was taken

VI. **New Business**

VII. **Adjourn**

Action: Carole Kelley made a motion to adjourn the meeting at 7:53pm. James Smith seconded the motion. The motion passed unanimously.