

INSIGHT SCHOOL OF OKLAHOMA BOARD MEETING
Thursday, August 13, 2026 | 5:30 PM
LOCATION: Oklahoma Public School Resource
Center (OPSRC)
309 NW 13th St., Suite 103
Oklahoma City, OK 73103

Carole Friedemann

9/10/26

James Smith

9/10/26

I. Roll Call

Board Members: James Smith, Vice President; Cindy Friedemann, President; Richard Kotva, Member; Carole Kelley, Secretary

Absent: Jennifer Stevenson, Member

Other: Jennifer Wilkinson, Executive Director; Lewis Starkey, Operations Manager and Minutes Clerk; David Harp, Board Treasurer; Conrad Michka, Stride OK Schools Finance Manager, via zoom; Elizabeth Britt,

II. Call to the public

III. Consideration and possible approval of minutes from July 9, 2026 Insight School of Oklahoma Board Meeting

Action: Carole Kelley made a motion to approve the minutes from July 9, 2026 Insight School of Oklahoma Board Meeting. James Smith seconded the motion. Carole Kelley abstained from the vote. The motion passed unanimously.

IV. Updates

- a. **Board President Updates** – No updates at this time
- b. **Treasurer Update:** July 2026 – David Harp gave the updates
- c. **Executive Director Updates** – Jennifer Wilkinson gave the updates
 - i. **Activity Fund Report:** July 2026
 - ii. **School Updates** – Jennifer Wilkinson gave the updates
 - a. **Enrollment Update**
 - b. **Fundraiser Update**
 - iii. **P-Card Update:** July 2026 – Jennifer Wilkinson gave the updates
- d. **Board Member Comments**

V. Business

a. Consent Docket:

- i. **Discussion and possible action regarding FY27 Activity Fund purchase orders #1**
- ii. **Discussion and possible action regarding FY26 Purchase Orders #221**
- iii. **Discussion and possible action regarding FY27 Purchase Orders #153-171**
- iv. **Discussion and possible action regarding FY26 change orders: PO1, PO11, PO12, PO13, PO44, PO92, PO98, PO100, PO170**
- v. **Discussion and possible action regarding FY27 change orders: PO22, PO38, PO39, PO44, PO48**
- vi. **Discussion and possible action regarding payment of FY26 K12 invoices, pending availability of funds**
- vii. **Discussion and possible action regarding approval of the treasurer financial report**

- viii. Discussion and possible action regarding approval of the Pitney Bowes contract
- ix. Discussion and possible action regarding approval of the Riverside Insights contract
- x. Discussion and possible action regarding approval of the Byrdseed contract
- xi. Discussion and possible action regarding approval of the Dropbox contract
- xii. Discussion and possible action regarding approval of the Pearson contract
- xiii. Discussion and possible action regarding approval of the Q-Global contract
- xiv. Discussion and possible action regarding approval of the McKinney-Vento.org contract
- xv. Discussion and possible action regarding approval of the SOS Signs of Suicide contract
- xvi. Discussion and possible action regarding approval of the ISOK FY27 crisis plan
- xvii. Discussion and possible action regarding approval of the ISOK professional development timeline
- xviii. Discussion and possible action regarding approval of the ISOK strategic plan
- xix. Discussion and possible action regarding approval of the ISOK Board policy 3010: Attendance
- xx. Discussion and possible action regarding approval of the ISOK Board policy 3210: Online Sessions and Sharing Contact Information
- xxi. Discussion and possible action regarding approval of the ISOK Board policy 3220: Webcam Usage
- xxii. Discussion and possible action regarding approval of the ISOK Board policy 3230: Prohibition of Gangs and Gang-Related Behavior or Incidents
- xxiii. Discussion and possible action regarding approval of the ISOK Board policy 3260: Clubs and Organizations
- xxiv. Discussion and possible action regarding approval of the ISOK Board policy 3270: Grading
- xxv. Discussion and possible action regarding approval of the ISOK Board policy 3280: Grade Level Promotion and Retention
- xxvi. Discussion and possible action regarding approval of the ISOK Board policy 3290: Suicide Awareness and Prevention Training
- xxvii. Discussion and possible action regarding approval of the ISOK policy 3300: Open Transfer
- xxviii. Discussion and possible action regarding approval of the ISOK Board policy 3330: Student Mental Health Protocol
- xxix. Discussion and possible action regarding approval of the ISOK Board policy 3420: Student Personal Electronic Devices
- xxx. Discussion and possible action regarding approval of the ISOK Board policy 5010: Fixed Assets
- xxxi. Discussion and possible action regarding approval of the ISOK Board policy 5030: Investment of District Funds
- xxxii. Discussion and possible action regarding approval of the ISOK Board policy 5040: Activity Fund
- xxxiii. Discussion and possible action regarding approval of the ISOK Board policy 5050: Procurement and Purchases
- xxxiv. Discussion and possible action regarding approval of the ISOK Board

policy 5070: Travel

xxxv. Discussion and possible action regarding approval of the ISOK Board

policy 5080: Treasury Policy and Procedures

xxxvi. Discussion and possible action regarding approval of the ISOK Board

policy 5090: Purchasing Card Policy and Agreement

xxxvii. Discussion and possible action regarding approval of the ISOK Board

policy 5100: Electronic Signature

xxxviii. Discussion and possible action regarding approval of the ISOK Board

policy 5110: Disposal of Surplus School Property

xxxix. Discussion and possible action regarding approval of the ISOK Board

policy 6010: Handbook/Policy Exception Due to State or Federal Declared State of Emergency

Discussion: Jennifer Wilkinson reviewed the consent docket items with the Board

Action: Carole Kelley made a motion to approve the entire Consent Docket. James Smith seconded the motion. The motion passed unanimously.

b. Discussion and possible action regarding the approval of the ISOK Board policy 1060: Education Service Provider Evaluation

Discussion: The board discussed editing the ESP evaluation

Action: James Smith made a motion to approve the ISOK Board policy 1060: Education Service Provider Evaluation with the edits that the board agreed upon. Richard Kotva seconded the motion. The motion passed unanimously.

c. Discussion and possible action regarding possible ISOK financial procedures: Budget Development and Oversight, Audits, and Financial Oversight and Management

Discussion: The board discussed editing the financial procedures wording

Action: Carole Kelley made a motion to accept the changes to the ISOK financial procedures: Budget Development and Oversight, Audits, and Financial Oversight and Management with the edits that the board agreed upon. James Smith seconded the motion. The motion passed unanimously.

d. Discussion and possible action regarding the approval of the ISOK Board policy 5130: Internal Control

Discussion:

Action: James Smith made a motion to approve the ISOK Board policy 5130: Internal Control with the edits that the board agreed upon. Richard Kotva seconded the motion. The motion passed unanimously.

e. Discussion and possible action regarding the approval of Elizabeth Britt's dissertation research involving using Insight School of Oklahoma (ISOK)

Discussion: Elizabeth Britt discussed her dissertation with the board

Action: Carole Kelley made a motion to approve Elizabeth Britt's dissertation research

involving using Insight School of Oklahoma (ISOK). James Smith seconded the motion. The motion passed unanimously.

VI. New Business

VII. Adjourn

Action: James Smith made a motion to adjourn the meeting at 6:51pm. Richard Kotva seconded the motion. The motion passed unanimously.